

REPORT TO	DATE
Chief Executive in consultation with the Leader of the Council	16 August 2021



TITLE	REPORT OF
Urgent Decision Under Section 35 of the Council's Constitution: Changes to the membership of the Planning Committee and Governance Committee	Director of Governance (Monitoring Officer)

Is this report confidential?	No
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## PURPOSE OF THE REPORT

1. To seek approval to make an urgent decision to replace Councillor Christine Melia on the Planning Committee and Governance Committee due to her temporary incapacity.

## RECOMMENDATIONS

2. That Councillor Colin Sharples replaces Councillor Christine Melia on the Planning Committee.
3. That Councillor Kath Unsworth replaces Councillor Christine Melia on the Governance Committee.

## REASONS FOR THE DECISION

4. To ensure effective decision-making and that all places on committee are filled.

## CORPORATE OUTCOMES

5. The report relates to the following corporate outcomes:

An exemplary council	✓
Thriving communities	
A fair local economy that works for everyone	
Good homes, green spaces, healthy places	

## **BACKGROUND TO THE REPORT**

6. Unfortunately, Councillor Christine Melia is temporarily incapacitated and unable to undertake her role as a member of the Planning Committee and Governance Committee.
7. To ensure that committee places are filled, and effective decision-making continues it is proposed to replace Councillor Melia on the committees on which she sits.

## **PROPOSALS**

8. It is proposed that Councillor Colin Sharples replaces Councillor Christine Melia on the Planning Committee and that Councillor Kath Unsworth replaces Councillor Christine Melia on the Governance Committee.
9. Training will be provided to Councillor Sharples and Councillor Unsworth as new members of these committees.

## **CONSULTATION CARRIED OUT AND OUTCOME OF CONSULTATION**

10. The Group Leaders have been consulted on this decision.

## **AIR QUALITY IMPLICATIONS**

11. None as a result of this report.

## **RISK MANAGEMENT IMPLICATIONS**

12. The purpose of this report is mitigating the risk of committee places not being filled and the impact this would have on decision-making.

## **EQUALITY & DIVERSITY IMPACT**

13. None as a result of this report.

## **COMMENTS OF THE STATUTORY FINANCE OFFICER**

14. There are no specific financial implications arising within this report.

## **COMMENTS OF THE MONITORING OFFICER**

15. This decision is in accordance with the Council's constitution.

## **BACKGROUND DOCUMENTS**

There are no background documents to this report.

## APPENDICES TO THIS REPORT

There are no appendices to this report.

Chris Moister  
Director of Governance

Report Author:	Telephone:	Date:
Darren Cranshaw, Shared Services Lead – Democratic, Scrutiny & Electoral Services	01772 625512	16 August 2021

## Approval of Urgent Decision

Following careful consideration and assessment of the contents of the report, I approve the recommendations contained in the report in accordance with the Council's constitution in consultation with the Leader of the Council:

***Signed electronically – Gary Hall***

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Gary Hall  
Chief Executive

Dated: 16/08/21

***Signed electronically – Cllr P Foster***

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Councillor Paul Foster  
Leader of the Council

Dated: 16/08/21