

Minutes of **Leyland Town Deal Advisory Board**

Meeting date **Friday, 19 March 2021**

Members present: Jennifer Gadsdon (Chair) - Birchall
Blackburn Solicitors
Councillor J Bell – SRBC
Councillor P Foster – SRBC
Mike Otter – Faringdon Parish Council
David Berry – D&W Berry
Peter Gardner – C&W Berry
Adrian Walsh - Leyland Trucks
Frances Starkie – DWP
Tim Cahill – Runshaw College
Clare Russell – Runshaw College
Alexandra Siddall – on behalf of Katherine
Fletcher MP – MP for South Ribble
Jeremy Clay – Bodycare
Lisa Quinn – Nichols Group
Nik Puttnam – Maple Grove
Anne Marie Parkinson – Lancashire
Enterprise Partnership
Michelle Lawty – Jones Lancashire
Enterprise Partnership
Neil Conlon – Conlon Construction
Adrian Walsh – Leyland Trucks
Claire Lowe - UCLAN

Also present: Jennifer Clough – SRBC
Neil Anderson – SRBC
Jonathan Noad - SRBC
Darren Cranshaw- SRBC

43 Welcome and introductions

The Chair welcomed everyone to the meeting and thanked the Board for their work in securing the Leyland Town Deal funding of £25M from the Government. The funding will allow for Leyland to be transformed and regenerated.

The chair welcomed Jeremy Clay from Bodycare to his first meeting of the Board.

44 Apologies for absence

Apologies for absence were received from:

- Tom Stables – Digital Lancashire
- Bernie Keenan – Progress Housing
- Rosie Jenkins – BEIS

45 Minutes of last meeting 29.10.2020

The minutes of the last meeting held on 29 October 2020 were agreed.

46 Offer of Funding and Heads of Terms - for approval

Jonathan Noad presented the draft Heads of Terms from the Ministry of Housing and Local Government, which had been circulated with the agenda, offering the £25M funding. The Board agreed the Heads of Terms, which would be signed by the Chair and South Ribble Borough Council's Chief Executive as the accountable body.

Jonathan reported that more detailed financial information and plan for meeting the funding conditions was required and submitted by 25 May 2021.

The next phase is to split the funding between projects and to apply for planning permission. It was reported that the land acquisition as part of the project was progressing and an update would be provided to the next meeting. A bid had also been submitted for additional capacity funding.

Members of the Board queried any match funding that was required as part of the bid with re-assurance provided that the Council had made provision for this and would be looking at other sources of funding. It is envisaged that building would be completed in the 2022/2023 financial year.

The Board lent its support to the implementation of the project and continuing to strengthen relationships and engage with communities and businesses as the project progresses. Workshops would be arranged for the Board to continue to be engaged with key strands of the project.

47 Stage 2 Business Case Development

This has been covered at minute 46 and would be taken forward as part of the Board Workshops.

48 Website Development

Gill Beaghan updated on the development of the Leyland Board website and gave a demonstration of the prototype site. Members of the Board were asked to send their organisation's logo to Gill for the website (Gillian.beaghan@southribble.gov.uk).

It was agreed to extend the membership list on the website so that it was more inclusive. Board Members agreed to provide any comments on the website by the end of the following week so that the website could be made live.

Moving forward it was felt that a pen portrait of Board Members and possible talking head videos would provide more human interest. The general email address would be managed by the Investment and Skills team at the Council. Board Members agreed to promote the website once launched via their own communications and social media channels.

49 Any other business

None.

50 Date of next meeting

To be arranged for the summer, with workshops arranged during May 2021.

Chair

Date