

## South Ribble Borough Council – Forward Plan

**For the Twelve Month Period: 1 October 2020 - 30 September 2021**

This document gives 28 days' notice of 'key' and other major decisions which the Cabinet expect to take during the next twelve month period. It also gives notice of the decisions that are likely to be taken in private. The document is updated as required and is available to the public on the Council's website at [www.southribble.gov.uk](http://www.southribble.gov.uk).

A 'Key' Decision is defined as any decision in relation to a Cabinet function which is likely:

- (a) To result in the Council incurring expenditure which is, or the making of savings which are significant. The financial threshold above which expenditure/savings become significant is set at £100,000. The financial threshold is applicable to both revenue and capital budgets; or
- (b) To be significant in terms of its effect on the communities living in an area comprising two or more Council wards.

As a matter of local choice, the Forward Plan also includes the details of any significant issues to be initially considered by the Cabinet and submitted to the Full Council for approval.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a 'Key' Decision may not be taken, unless 28 days' notice have been given in this document.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in this document in accordance with General Exception and Special Urgency provisions, set out in Access to Information Procedure Rules.

The Cabinet is made up of the Leader, Deputy Leader and five other Cabinet Members with the following portfolios:

Leader of the Council	Councillor Paul Foster
Deputy Leader and Cabinet Member (Health, Wellbeing and Leisure)	Councillor Mick Titherington
Cabinet Member (Finance, Property and Assets)	Councillor Matthew Tomlinson
Cabinet Member (Environment)	Councillor Susan Jones
Cabinet Member (Planning, Regeneration and City Deal)	Councillor Bill Evans
Cabinet Member (Community Engagement, Social Justice and Wealth Building)	Councillor Aniela Bylinski Gelder

Whilst the majority of the Cabinet decisions listed in this Forward Plan will be open to the public to attend, there may be some decisions to be considered that contain confidential, commercially or personal information. The Forward Plan is a formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that some of the decisions listed in the Forward Plan will be held in private because the

report will contain exempt information under Schedule 12A of the Local Government Act 1972, as set out below and that the public interest in withholding the information outweighs the public interest in disclosing it.:

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Copies of the Council's Constitution and agenda and minutes for all meetings of the Council may be accessed on the Council's website: [www.southribble.gov.uk](http://www.southribble.gov.uk). If there are any queries, including objections to items being considered in private, please contact the Council on 01772 625309 or email [c.gornall@southribble.gov.uk](mailto:c.gornall@southribble.gov.uk).

**Gary Hall**  
**Interim Chief Executive**

**Last updated: 06 October 2020**

Details of the Decision to be taken	Decision to be taken by	Relevant Portfolio Holder	Reason the decision is key	Earliest Date decision can be taken	Will the public be excluded?	Are there any background papers?	Documents to be considered by Decision taker
Future meetings where there is an intention to hold part of the meeting in private: Cabinet 14 October 2020 and 11 November 2020; Council 25 November 2020							
Leader of the Council							
Shared Services Phase 1: Service Reviews	Cabinet	Leader of the Council		14 Oct 2020	This report contains information likely to reveal the identity of an individual. (Paragraph 2)		Report of the Interim Chief Executive
South Ribble Prevention Zone Framework To update Cabinet on changes to the South Ribble Local Prevention Zone Framework.	Cabinet	Leader of the Council		14 Oct 2020			Report of the Director of Neighbourhoods and Development

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Options for council rebrand An update on progress with options for a new logo and brand for the authority.	Cabinet	Leader of the Council		14 Oct 2020		South Ribble Borough Council branding	Report of the Head of Shared Financial Services
South Ribble Directorates Future Structures and Staffing Paper to agree new structures, staffing levels and areas of responsibility for the current Directorates of Planning and Property and Neighbourhoods and Development.	Cabinet	Leader of the Council		11 Nov 2020	This report contains information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority. (Paragraph 4)		Report of the Chief Executive

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Corporate Performance Framework Review	Cabinet	Leader of the Council		11 Nov 2020			Report of the Interim Chief Executive
Period 2 (July - September) Quarterly Performance Monitoring Report 2020/21	Cabinet	Leader of the Council		11 Nov 2020			Report of the Interim Chief Executive
Quarter 3 (October - December) Performance Monitoring Report 2020-21	Cabinet	Leader of the Council		24 Mar 2021			Report of the Interim Chief Executive
Urgent Decisions Taken Due to COVID-19 Pandemic	Cabinet	Leader of the Council		14 Oct 2020			Report of the Assistant Director of Scrutiny and Democratic Services

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Future of City Deal To provide a report to Full Council of the options available for the future of the City Deal.	Council	Leader of the Council		25 Nov 2020	The report contains information containing financial and/or business affairs of the Council and information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.		Report of the Director of Planning and Property
Cabinet Member (Health, Wellbeing and Leisure)							
South Ribble Playing pitch Hub To bring forward the South Ribble Playing Pitch Hub to be located at Bamber Bridge Leisure Centre	Cabinet	Deputy Leader and Cabinet Member (Health, Wellbeing and Leisure)	Expenditure / Savings higher than £100,000	14 Oct 2020			Report of the Director of Neighbourhoods and Development

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South Ribble Leisure Facilities Strategy and future Management Options To bring forward to Cabinet a draft South Ribble Leisure Facilities Strategy and future Management options for the Leisure Centres going forward	Cabinet	Deputy Leader and Cabinet Member (Health, Wellbeing and Leisure)	Significant effect in 2 or more Council wards.	14 Oct 2020			Report of the Director of Neighbourhoods and Development

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Refurbishment of Hurst Grange Park Coach House, Penwortham Report seeking permission to spend the allocated capital budget and to award the building works contract for the refurbishment of Hurst Grange Park Coach House, Penwortham	Cabinet	Cabinet Member (Environment)	Expenditure / Savings higher than £100,000	14 Oct 2020			Report of the Director of Neighbourhoods and Development



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Refurbishment of Playgrounds at Hurst Grange Park, Penwortham & Bellis Way, Walton-Le-Dale Report seeking permission to spend the capital budget for Hurst Grange Park and Bellis Way Playgrounds and permission to award the contract for Hurst Grange Park Playground	Cabinet	Cabinet Member (Environment)	Expenditure / Savings higher than £100,000	14 Oct 2020			Report of the Director of Neighbourhoods and Development
Cabinet Member (Community Engagement, Social Justice and Wealth Building)							

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Volunteering Policy and Framework Report on the proposed volunteer policy for South Ribble Borough Council	Cabinet	Cabinet Member (Community Engagement, Social Justice and Wealth Building)		14 Oct 2020			Report of the Director of Neighbourhoods and Development
Community Wealth Building Action Plan To provide Cabinet with an update on the recent Community Wealth Building commission and for Cabinet to approve the arising Action Plan.	Cabinet	Cabinet Member (Community Engagement, Social Justice and Wealth Building)	Significant effect in 2 or more Council wards.	11 Nov 2020			Report of the Director of Planning and Property

Cabinet Member (Environment)

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Parks Capital Projects Report seeking permission to spend allocated capital funds on various projects at Worden Park, Leyland and Hurst Grange Park, Penwortham.	Cabinet	Cabinet Member (Environment)	Significant effect in 2 or more Council wards.	14 Oct 2020			Report of the Director of Neighbourhoods and Development
Extension of Public Space Protection Orders Report to seek the extension of the existing Public Space Protection Orders relating to the control of dogs on public open space.	Cabinet	Cabinet Member (Environment)	Significant effect in 2 or more Council wards.	14 Oct 2020			Report of the Director of Neighbourhoods and Development

Cabinet Member (Finance, Property and Assets)

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Budget Monitoring 2020-21 Quarter 2	Cabinet	Cabinet Member (Finance, Property and Assets)	Expenditure / Savings higher than £100,000	11 Nov 2020			Report of the Director of Finance and Assurance Services (Sc 151)
Budget Monitoring 2020-21 Quarter 3	Cabinet	Cabinet Member (Finance, Property and Assets)	Expenditure / Savings higher than £100,000	24 Mar 2021			Report of the Director of Finance and Assurance Services (Sc 151)
Sale of land at Browndge Road, Bamber Bridge Sale of Council land at Bamber Bridge to Network Rail	Cabinet	Cabinet Member (Finance, Property and Assets)		11 Nov 2020	Financial and business affairs of a third party including the Council		Report of the Director of Planning and Property

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Neighbourhood Services Integrated Management System To update Cabinet on the steps taken in relation to a Tree Inspections and Maintenance system following the audit findings presented to Governance Committee on 16th June 2020.	Cabinet	Cabinet Member (Environment), Cabinet Member (Finance, Property and Assets)		11 Nov 2020			Report of the Director of Customer and Digital, Director of Neighbourhoods and Development
Cabinet Member (Planning, Regeneration and City Deal)							
Council Housing Delivery Programme	Cabinet	Cabinet Member (Planning, Regeneration and City Deal)	Significant effect in 2 or more Council wards.	11 Nov 2020		None	Report of the Assistant Director of Property and Housing