

## South Ribble Council – Cabinet Forward Plan

**For the Four Month Period: 1 October 2019 - 20 September 2020**

This document gives 28 days' notice of 'key' and other major decisions which the Cabinet expect to take during the next four month period. It also gives notice of the decisions that are likely to be taken in private. The document is updated as required and is available to the public on the Council's website at [www.southribble.gov.uk](http://www.southribble.gov.uk).

A 'Key' Decision is defined as any decision in relation to a Cabinet function which is likely:

- (a) To result in the Council incurring expenditure which is, or the making of savings which are significant. The financial threshold above which expenditure/savings become significant is set at £100,000. The financial threshold is applicable to both revenue and capital budgets; or
- (b) To be significant in terms of its effect on the communities living in an area comprising two or more Council wards.

As a matter of local choice, the Forward Plan also includes the details of any significant issues to be initially considered by the Cabinet and submitted to the Full Council for approval.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a 'Key' Decision may not be taken, unless 28 days' notice have been given in this document.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in this document in accordance with General Exception and Special Urgency provisions, set out in Access to Information Procedure Rules.

The Cabinet is made up of the Leader, Deputy Leader and five other Cabinet Members with the following portfolios:

Leader of the Council	Councillor Paul Foster
Deputy Leader and Cabinet Member (Health, Wellbeing and Leisure)	Councillor Mick Titherington
Cabinet Member (Finance, Property and Assets)	Councillor Matthew Tomlinson
Cabinet Member (Environment)	Councillor Susan Jones
Cabinet Member (Planning, Regeneration and City Deal)	Councillor Bill Evans
Cabinet Member (Community Engagement, Social Justice and Wealth Building)	Councillor Aniela Bylinski Gelder

Whilst the majority of the Cabinet decisions listed in this Forward Plan will be open to the public to attend, there may be some decisions to be considered that contain confidential, commercially or personal information. The Forward Plan is a formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that some of the decisions listed in the Forward Plan will be held in private because the

report will contain exempt information under Schedule 12A of the Local Government Act 1972, as set out below and that the public interest in withholding the information outweighs the public interest in disclosing it.:

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Copies of the Council's Constitution and agenda and minutes for all meetings of the Council may be accessed on the Council's website: [www.southribble.gov.uk](http://www.southribble.gov.uk). If there are any queries, including objections to items being considered in private, please contact the Council on 01772 625309 or email [dscambler@southribble.gov.uk](mailto:dscambler@southribble.gov.uk).

**Gary Hall**  
**Interim Chief Executive**

**Last updated: 02 October 2019**

<b>Details of the Decision to be taken</b>	<b>Decision to be taken by</b>	<b>Relevant Portfolio Holder</b>	<b>Reason the decision is key</b>	<b>Earliest Date decision can be taken</b>	<b>Will the public be excluded?</b>	<b>Are there any background papers?</b>	<b>Documents to be considered by Decision taker</b>
Future meetings of the Cabinet where there is an intention to hold part of the meeting in private: 16 October, 13 November 2019, 22 January, 12 February and 18 March 2020							
October							
Leader of the Council							
South Ribble Council Branding	Cabinet	Leader of the Council	Expenditure / Savings higher than £100,000	16 Oct 2019	No	None	Report of the Chief Executive
Deputy Leader and Cabinet Member (Health, Wellbeing and Leisure)							
Leyland Music Festival	Cabinet	Deputy Leader and Cabinet Member (Health, Wellbeing and Leisure)		13 Nov 2019	No	<a href="https://southribbleintranet.mode.rngov.co.uk/ieListDocuments.aspx?CId=140&amp;MIId=1479&amp;Ver=4">https://southribbleintranet.mode.rngov.co.uk/ieListDocuments.aspx?CId=140&amp;MIId=1479&amp;Ver=4</a>	Report of the Assistant Director of Neighbourhoods
Cabinet Member (Finance, Property and Assets)							
South Ribble Borough Council Website Refresh	Cabinet	Cabinet Member (Finance, Property and Assets)	Expenditure / Savings higher than £100,000	16 Oct 2019	No	None	Report of the Director of Customer and Digital

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Worden Hall Update	Cabinet	Cabinet Member (Finance, Property and Assets)		16 Oct 2019	No	<a href="https://southribbleintranet.mode.rngov.co.uk/documents/s9189/Worden%20Hall%20cabinet%20Report%2019th%20June%202019%20PMc%20comments%20V2.pdf">https://southribbleintranet.mode.rngov.co.uk/documents/s9189/Worden%20Hall%20cabinet%20Report%2019th%20June%202019%20PMc%20comments%20V2.pdf</a>	Report of the Assistant Director of Property and Housing
Cabinet Member (Planning, Regeneration and City Deal)							
Apprentice Factory Development Plan Update	Cabinet	Cabinet Member (Planning, Regeneration and City Deal)	Significant effect in 2 or more Council wards.	16 Oct 2019	No	None	Report of the Director of Planning and Property
Central Lancashire Local Plan Issues and Options	Cabinet	Cabinet Member (Planning, Regeneration and City Deal)	Significant effect in 2 or more Council wards.	16 Oct 2019	No	None	Report of the Director of Planning and Property
Cabinet Member (Environment)							

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Garden Waste Charging Policy and Container Charging	Cabinet	Cabinet Member (Environment)	Expenditure / Savings higher than £100,000	16 Oct 2019	no		Report of the Director of Neighbourhoods and Development
110,000 Trees a Global Legacy The environmental benefits of planting 110,000 trees and how the project will be delivered.	Cabinet	Cabinet Member (Environment)		16 Oct 2019	No	None	Report of the Director of Neighbourhoods and Development
Cabinet Member (Community Engagement, Social Justice and Wealth Building)							
Standard Financial Statement	Cabinet	Cabinet Member (Community Engagement, Social Justice and Wealth Building)		16 Oct 2019	No	None	Report of the Director of Customer and Digital

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Empty Homes Premium and Second Homes Policy	Cabinet	Cabinet Member (Community Engagement, Social Justice and Wealth Building)	Significant effect in 2 or more Council wards.	16 Oct 2019	No	<a href="https://southribble.moderngov.co.uk/documents/s9528/CTSS%202020-21%20Consultation%20Report%20Final.pdf">https://southribble.moderngov.co.uk/documents/s9528/CTSS%202020-21%20Consultation%20Report%20Final.pdf</a>	Report of the Director of Customer and Digital
Future Meetings							
HR System and Payroll Update	Cabinet	Leader of the Council	Expenditure / Savings higher than £100,000	13 Nov 2019	Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information)	None	Report of the Interim Chief Executive

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Corporate Plan Performance Report - Quarter 2	Cabinet	Leader of the Council	Significant effect in 2 or more Council wards.	13 Nov 2019	No	<a href="https://southribble.moderngov.co.uk/documents/s9183/Annual%202018-19%20Corporate%20Plan%20Performance%20Report.pdf">https://southribble.moderngov.co.uk/documents/s9183/Annual%202018-19%20Corporate%20Plan%20Performance%20Report.pdf</a>	Report of the Interim Chief Executive
Budget Monitoring Report - Quarter 2	Cabinet	Cabinet Member (Finance, Property and Assets)	Significant effect in 2 or more Council wards.	13 Nov 2019	No	<a href="https://southribble.moderngov.co.uk/documents/s9160/Final%20Budget%20Output%20Turn%20Report%202018-19%20for%20Cabinet%20190619.pdf">https://southribble.moderngov.co.uk/documents/s9160/Final%20Budget%20Output%20Turn%20Report%202018-19%20for%20Cabinet%20190619.pdf</a>	Report of the Section 151 Officer

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Options Appraisal and Business Case for the McKenzie Arms, Bamber Bridge	Cabinet	Cabinet Member (Finance, Property and Assets)	Expenditure / Savings higher than £100,000	13 Nov 2019	No	<a href="https://southribble.moderngov.co.uk/documents/s9190/cabinet%20Report%2019th%20June%202019%20-%20site%20consultation%20feedback%20and%20OPE%20update%20V3%2010.6.19.pdf">https://southribble.moderngov.co.uk/documents/s9190/cabinet%20Report%2019th%20June%202019%20-%20site%20consultation%20feedback%20and%20OPE%20update%20V3%2010.6.19.pdf</a>	Report of the Assistant Director of Property and Housing
Vehicle Procurement	Cabinet	Cabinet Member (Finance, Property and Assets)	Expenditure / Savings higher than £100,000	13 Nov 2019	No	<a href="https://southribble.moderngov.co.uk/documents/s9460/Vehicle%20Procurement%20Cabinet%20Report.pdf">https://southribble.moderngov.co.uk/documents/s9460/Vehicle%20Procurement%20Cabinet%20Report.pdf</a>	Report of the Assistant Director of Neighbourhoods
Review of Investment Property Strategy	Cabinet	Cabinet Member (Finance, Property and Assets)	Expenditure / Savings higher than £100,000	13 Nov 2019	No	None	Report of the Assistant Director of Property and Housing



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Approval of the Council Tax Support Scheme to be adopted for 2020/21	Cabinet	Cabinet Member (Community Engagement, Social Justice and Wealth Building)	Significant effect in 2 or more Council wards.	13 Nov 2019	No	<a href="https://southribble.moderngov.co.uk/documents/s9528/CTSS%202020-21%20Consultation%20Report%20Final.pdf">https://southribble.moderngov.co.uk/documents/s9528/CTSS%202020-21%20Consultation%20Report%20Final.pdf</a>	Report of the Director of Customer and Digital
Nomination of Mayor Elect and Deputy Mayor Elect 2020/21	Cabinet	Leader of the Council		22 Jan 2020	No	None	Report of the Assistant Director of Scrutiny and Democratic Services
Corporate Plan Performance Report - Quarter 3	Cabinet	Leader of the Council	Significant effect in 2 or more Council wards.	12 Feb 2020	No	<a href="https://southribble.moderngov.co.uk/documents/s9183/Annual%202018-19%20Corporate%20Plan%20Performance%20Report.pdf">https://southribble.moderngov.co.uk/documents/s9183/Annual%202018-19%20Corporate%20Plan%20Performance%20Report.pdf</a>	Report of the Interim Chief Executive

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Budget Monitoring Report - Quarter 3	Cabinet	Cabinet Member (Finance, Property and Assets)	Significant effect in 2 or more Council wards.	12 Feb 2020	No	<a href="https://southribble.moderngov.co.uk/documents/s9160/Final%20Budget%20Output%20Turn%20Report%202018-19%20for%20Cabinet%20190619.pdf">https://southribble.moderngov.co.uk/documents/s9160/Final%20Budget%20Output%20Turn%20Report%202018-19%20for%20Cabinet%20190619.pdf</a>	Report of the Section 151 Officer