

South Ribble Council Forward Plan – Notice of Executive Decisions

For the Period: 1 July 2021 - 30 June 2022

This document is a notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

It gives 28 days' notice of the following:

- 1) 'key' decisions and other major decisions which the Cabinet expects to take during the next twelve month period;
- 2) decisions that are likely to be taken in private; and
- 3) individual Executive Member Decisions under delegated powers that are likely to be taken in private.

The document is updated as required and is available to the public on the Council's website at www.southribble.gov.uk.

Key Decisions

A 'Key' Decision is defined as any decision in relation to a Cabinet function which is likely:

- (a) To result in the Council incurring expenditure which is, or the making of savings which are significant. The financial threshold above which expenditure/savings become significant is set at £100,000. The financial threshold is applicable to both revenue and capital budgets; or
- (b) To be significant in terms of its effect on the communities living in an area comprising two or more Council wards.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a 'Key' Decision may not be taken, unless 28 days' notice have been given in this document.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in this document in accordance with General Exception and Special Urgency provisions, set out in Access to Information Procedure Rules.

The Cabinet is made up of the Leader, Deputy Leader and three other Cabinet Members with the following portfolios:

Leader of the Council and Cabinet Member (Strategy and Reform)	Councillor Paul Foster
Deputy Leader and Cabinet Member (Health and Wellbeing)	Councillor Mick Titherington
Cabinet Member (Communities, Social Justice and Wealth Building)	Councillor Aniela Bylinski Gelder
Cabinet Member (Finance, Property and Assets)	Councillor Matthew Tomlinson

Decisions to be taken in private

Whilst the majority of the Cabinet and individual Executive Member decisions listed in this Forward Plan will be open to the public to attend, there may be some decisions to be considered that contain confidential, commercially sensitive or personal information.

This Forward Plan is a formal notice that some of the decisions listed will be held in private because the report will contain exempt information listed under Schedule 12A of the Local Government Act 1972, as set out below and that the public interest in withholding the information outweighs the public interest in disclosing it.:

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Copies of the Council's Constitution and agenda and minutes for all meetings of the Council may be accessed on the Council's website: www.southribble.gov.uk.

If there are any queries, including objections to items being considered in private, please contact the Council on 01772 625309 or email clare.gornall@southribble.gov.uk.

Gary Hall
Chief Executive

Last updated: 28 July 2021

Details of the Decision to be taken	Decision to be taken by	Relevant Portfolio Holder	Reason the decision is key	Earliest Date decision can be taken	Will the public be excluded?	Are there any background papers?	Documents to be considered by Decision taker
List of A) Key decisions to be taken by the Cabinet and B) decisions which the Cabinet expects to take in private							
Key Contracts and Partnerships Framework	Cabinet	Leader of the Council and Cabinet Member (Strategy and Reform)		14 Jul 2021	Part exempt This report is likely to contain information relating to the financial / business affairs of the Council and/or a third party.	None	Report of the Deputy Chief Executive
Approval of Decarbonisation Plans for Civic Centre, Moss Side and Leisure Centres	Cabinet Council	Cabinet Member (Finance, Property and Assets)	Significant effect in 2 or more Council wards.	14 Jul 2021 21 Jul 2021	Open	None	Report of the Director of Communities
Climate Emergency Action Plan	Cabinet Council	Deputy Leader and Cabinet Member (Health and Wellbeing)	Significant effect in 2 or more Council wards.	14 Jul 2021 21 Jul 2021	Open	None	Report of the Director of Communities

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Climate Emergency Strategy Review	Cabinet Council	Deputy Leader and Cabinet Member (Health and Wellbeing) Deputy Leader and Cabinet Member (Health and Wellbeing)	Significant effect in 2 or more Council wards.	14 Jul 2021 21 Jul 2021	Open	Climate Emergency Strategy 2020, July 2020 Interim Climate Emergency Strategy 2020-21, January 2021	Report of the Director of Communities Director of Communities
South Ribble Extra Care Scheme – West Paddock	Cabinet Council	Cabinet Member (Finance, Property and Assets)	Significant effect in 2 or more Council wards.	14 Jul 2021 21 Jul 2021	Fully exempt This report is likely to contain information relating to the financial or business affairs of the Council.	None	Report of the Director of Planning and Development
Award of Contract(s) to progress Town Deal Projects - Design Services	Cabinet	Leader of the Council and Cabinet Member (Strategy and Reform)	Expenditure / Savings higher than £100,000	14 Jul 2021	Fully exempt This report is likely to contain information relating to the financial / business affairs of the Council and a third party.	None	Report of the Director of Planning and Development

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Council Housing Delivery Programme	Cabinet	Cabinet Member (Planning, Business Support and Regeneration)	Significant effect in 2 or more Council wards.	15 Sep 2021	Open	None	Report of the Director of Planning and Development
Museum, culture and tourism team review	Cabinet	Leader of the Council and Cabinet Member (Strategy and Reform)		15 Sep 2021	Fully exempt The report contains information relating to an individual.	None	Report of the Deputy Chief Executive
Revenue and Capital Budget Monitoring Report 1	Cabinet	Cabinet Member (Finance, Property and Assets)	Expenditure / Savings higher than £100,000	15 Sep 2021	Open	None	Report of the Director of Finance and Section 151 Officer
South Ribble Tennis Centre Carpark extention	Cabinet	Deputy Leader and Cabinet Member (Health and Wellbeing)	Expenditure / Savings higher than £100,000	15 Sep 2021	Fully exempt This report is likely to contain information relating to the financial / business affairs of the Council or a third party.	None	Report of the Director of Commercial

Details of the Decision to be taken	Decision to be taken by	Relevant Portfolio Holder	Reason the decision is key	Earliest Date decision can be taken	Will the public be excluded?	Are there any background papers?	Documents to be considered by Decision taker
Land Transfer at Vernon Carus	Cabinet	Deputy Leader and Cabinet Member (Health and Wellbeing)	Expenditure / Savings higher than £100,000	15 Sep 2021	Open		Report of the Director of Commercial
Joint Insurance Procurement	Cabinet	Cabinet Member (Finance, Property and Assets)	Expenditure / Savings higher than £100,000	13 Oct 2021	Fully exempt This report is likely to contain information relating to the financial / business affairs of the Council and/or a third party.	None	Report of the Director of Governance and Monitoring Officer

List of decisions by Individual Executive Members expected to be taken in private or are key decisions

Leader of the Council and Cabinet Member (Strategy and Reform)

Cabinet Member (Finance, Property and Assets)

Details of the Decision to be taken	Decision to be taken by	Relevant Portfolio Holder	Reason the decision is key	Earliest Date decision can be taken	Will the public be excluded?	Are there any background papers?	Documents to be considered by Decision taker
Land Transfer to South Ribble Borough Council	Cabinet Member (Finance, Property and Assets)	Cabinet Member (Finance, Property and Assets)	Expenditure / Savings higher than £100,000	19 Jul 2021	Fully exempt This report is likely to contain information relating to the financial / business affairs of the Council and/or a third party.	None	Report of the Director of Commercial
McKenzie Arms Contractor Appointment (Stage 2)	Cabinet Member (Finance, Property and Assets)	Cabinet Member (Finance, Property and Assets)	Expenditure / Savings higher than £100,000	23 Jul 2021	Fully exempt This report will contain information relating to the financial and/or business affairs of the Council and/or of a third party.	None	Report of the Director of Commercial
Refurbishment of The Holme Playing Field Playground Contract Award and Evaluation Criteria	Cabinet Member (Finance, Property and Assets)	Cabinet Member (Finance, Property and Assets)	Expenditure / Savings higher than £100,000	July 2021	Open	None	Report of the Director of Customer and Digital

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Setting up an Electrical Framework for Planned and reactive maintenance	Cabinet Member (Finance, Property and Assets)	Cabinet Member (Finance, Property and Assets)	Significant effect in 2 or more Council wards.	Before 19 Jul 2021	Fully exempt This report contains information relating to the financial/business affairs of the Council and/or a third party.	None	Report of the Director of Commercial
Award of De-Contamination of land work contract at Bent Lane	Cabinet Member (Finance, Property and Assets)	Cabinet Member (Finance, Property and Assets)		July 2021	Fully exempt The report is likely to contain information relating to the financial / business affairs of the Council and/or a third party		Report of the Director of Customer and Digital
Worden Hall Refurbishment - Contractor Appointment	Cabinet Member (Finance, Property and Assets)	Cabinet Member (Finance, Property and Assets)	Expenditure / Savings higher than £100,000	30 Jul 2021	Fully exempt This report may contain information relating to the financial or business affairs of the Council or a third party.	Worden Hall Refurbishment - Contractor Appointment	Report of the Director of Commercial

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Cabinet Member (Communities, Social Justice and Wealth Building)							
Revenues and Benefits Software Contract Award	Cabinet Member (Communities, Social Justice and Wealth Building)	Cabinet Member (Communities, Social Justice and Wealth Building)	Expenditure / Savings higher than £100,000	August 2021	Fully exempt Fully exempt By Virtue of Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information)	None	Report of the Director of Customer and Digital
Regulatory Services Contract Award	Cabinet Member (Communities, Social Justice and Wealth Building)	Cabinet Member (Communities, Social Justice and Wealth Building)	Expenditure / Savings higher than £100,000	August 2021	Fully exempt Fully exempt By Virtue of Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information)	None	Report of the Director of Customer and Digital

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Leisure Services Software Contract Award	Cabinet Member (Communities, Social Justice and Wealth Building)	Cabinet Member (Communities, Social Justice and Wealth Building)	Expenditure / Savings higher than £100,000	July 2021	Fully exempt By Virtue of Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information)	None	Report of the Director of Customer and Digital
Time Recording Software Contract Award	Cabinet Member (Communities, Social Justice and Wealth Building)	Cabinet Member (Communities, Social Justice and Wealth Building)		July 2021	Fully exempt By Virtue of Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information)	None	Report of the Director of Customer and Digital

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Committee Management Software Contract Award	Cabinet Member (Communities, Social Justice and Wealth Building)	Cabinet Member (Communities, Social Justice and Wealth Building)	Expenditure / Savings higher than £100,000	July 2021	Fully exempt By Virtue of Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information)	None	Report of the Director of Customer and Digital
Garden Waste Direct Debit Software Contract Award	Cabinet Member (Communities, Social Justice and Wealth Building)	Cabinet Member (Communities, Social Justice and Wealth Building)	Expenditure / Savings higher than £100,000	July 2021	Fully exempt By Virtue of Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information)	None	Report of the Director of Customer and Digital

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Garden Waste Stickers Contract Award	Cabinet Member (Communities, Social Justice and Wealth Building)	Cabinet Member (Communities, Social Justice and Wealth Building)		July 2021	Fully exempt By Virtue of Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information)	None	Report of the Director of Customer and Digital
Customer Services & Revenue and Benefits Review	Cabinet Member (Communities, Social Justice and Wealth Building)	Cabinet Member (Communities, Social Justice and Wealth Building)		July 2021	Fully exempt The report contains information relating to an individual.	None	Report of the Director of Customer and Digital
ICT Service Review	Cabinet Member (Communities, Social Justice and Wealth Building)			5 Aug 2021	Fully exempt This report contains information relating to an individual.	None	Report of the Director of Customer and Digital

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Request for funds to allow external contractors to complete pruning and removal works to trees affected by ash dieback disease.	Cabinet Member (Communities, Social Justice and Wealth Building)	Cabinet Member (Communities, Social Justice and Wealth Building)		August 2021	Fully exempt The report is likely to contain information relating to the financial / business affairs of the Council and / or a third party.	None	Report of the Director of Customer and Digital

Cabinet Member (Planning, Regeneration and City Deal)

C) List of Lead Members

Lead Member for Youth and Mental Health Awareness - Councillor M Trafford

To present an Annual report to Cabinet on work during the 2021/22 municipal year

Lead Member for Social Equality and Justice - Councillor J Alty

To present an annual report to Cabinet on work during the 2021/22 municipal year

Lead Member for Climate Change - Councillor K Martin

To present an Annual Report to Cabinet on work during the 2021/22 municipal year