

## South Ribble Borough Council – Forward Plan

**For the Four Month Period: 1 December 2019 - 30 November 2020**

This document gives 28 days' notice of 'key' and other major decisions which the Cabinet expect to take during the next four month period. It also gives notice of the decisions that are likely to be taken in private. The document is updated as required and is available to the public on the Council's website at [www.southribble.gov.uk](http://www.southribble.gov.uk).

A 'Key' Decision is defined as any decision in relation to a Cabinet function which is likely:

- (a) To result in the Council incurring expenditure which is, or the making of savings which are significant. The financial threshold above which expenditure/savings become significant is set at £100,000. The financial threshold is applicable to both revenue and capital budgets; or
- (b) To be significant in terms of its effect on the communities living in an area comprising two or more Council wards.

As a matter of local choice, the Forward Plan also includes the details of any significant issues to be initially considered by the Cabinet and submitted to the Full Council for approval.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a 'Key' Decision may not be taken, unless 28 days' notice have been given in this document.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in this document in accordance with General Exception and Special Urgency provisions, set out in Access to Information Procedure Rules.

The Cabinet is made up of the Leader, Deputy Leader and five other Cabinet Members with the following portfolios:

Leader of the Council	Councillor Paul Foster
Deputy Leader and Cabinet Member (Health, Wellbeing and Leisure)	Councillor Mick Titherington
Cabinet Member (Finance, Property and Assets)	Councillor Matthew Tomlinson
Cabinet Member (Environment)	Councillor Susan Jones
Cabinet Member (Planning, Regeneration and City Deal)	Councillor Bill Evans
Cabinet Member (Community Engagement, Social Justice and Wealth Building)	Councillor Aniela Bylinski Gelder

Whilst the majority of the Cabinet decisions listed in this Forward Plan will be open to the public to attend, there may be some decisions to be considered that contain confidential, commercially or personal information. The Forward Plan is a formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that some of the decisions listed in the Forward Plan will be held in private because the

report will contain exempt information under Schedule 12A of the Local Government Act 1972, as set out below and that the public interest in withholding the information outweighs the public interest in disclosing it.:

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Copies of the Council's Constitution and agenda and minutes for all meetings of the Council may be accessed on the Council's website: [www.southribble.gov.uk](http://www.southribble.gov.uk). If there are any queries, including objections to items being considered in private, please contact the Council on 01772 625309 or email [dscambler@southribble.gov.uk](mailto:dscambler@southribble.gov.uk).

**Gary Hall**  
**Interim Chief Executive**

**Last updated: 16 December 2019**

<b>Details of the Decision to be taken</b>	<b>Decision to be taken by</b>	<b>Relevant Portfolio Holder</b>	<b>Reason the decision is key</b>	<b>Earliest Date decision can be taken</b>	<b>Will the public be excluded?</b>	<b>Are there any background papers?</b>	<b>Documents to be considered by Decision taker</b>
Future meetings of the Cabinet where there is an intention to hold part of the meeting in private: 22 January, 12 February and 18 March 2020 and Council where there is an intention to hold part of the meeting in private: 29 January, 26 February and 1							
Leader of the Council							
Nomination of Mayor Elect and Deputy Mayor Elect 2020/21	Cabinet Council	Leader of the Council		22 Jan 2020 29 Jan 2020	No	None	Report of the Assistant Director of Scrutiny and Democratic Services
Pay Policy	Cabinet Council	Leader of the Council Leader of the Council		12 Feb 2020 26 Feb 2020	No	<a href="https://southribbleintranet.mode.rngov.co.uk/ieListDocuments.aspx?CId=172&amp;MID=1166#A13603">https://southribbleintranet.mode.rngov.co.uk/ieListDocuments.aspx?CId=172&amp;MID=1166#A13603</a>	Report of the Interim Chief Executive Interim Chief Executive

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Corporate Plan Performance Report - Quarter 3	Cabinet	Leader of the Council	Significant effect in 2 or more Council wards.	12 Feb 2020	No	<a href="https://southribble.moderngov.co.uk/documents/s9183/Annual%202018-19%20Corporate%20Plan%20Performance%20Report.pdf">https://southribble.moderngov.co.uk/documents/s9183/Annual%202018-19%20Corporate%20Plan%20Performance%20Report.pdf</a>	Report of the Interim Chief Executive
Cabinet Member (Health, Wellbeing and Leisure)							
Existing Leisure Centre Investment Plan and future Master Plan for Leisure	Cabinet	Deputy Leader and Cabinet Member (Health, Wellbeing and Leisure)	Expenditure / Savings higher than £100,000	22 Jan 2020	No	None	Report of the Assistant Director of Projects and Development, Director of Neighbourhoods and Development

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Cabinet Member (Community Engagement, Social Justice and Wealth Building)							
Approval of the Council Tax Support Scheme to be adopted for 2020/21	Council, Cabinet	Cabinet Member (Community Engagement, Social Justice and Wealth Building)	Significant effect in 2 or more Council wards.	29 Jan 2020	No	<a href="https://southribble.moderngov.co.uk/documents/s9528/CTSS%202020-21%20Consultation%20Report%20Final.pdf">https://southribble.moderngov.co.uk/documents/s9528/CTSS%202020-21%20Consultation%20Report%20Final.pdf</a>	Report of the Director of Customer and Digital
Strategic Review of Community Involvement, including My Neighbourhoods Final Report	Cabinet	Cabinet Member (Community Engagement, Social Justice and Wealth Building)	Significant effect in 2 or more Council wards.	22 Jan 2020	No	<a href="https://southribble.moderngov.co.uk/ieListDocuments.aspx?Clid=134&amp;MId=1469&amp;Ver=4">https://southribble.moderngov.co.uk/ieListDocuments.aspx?Clid=134&amp;MId=1469&amp;Ver=4</a>	Report of the Assistant Director of Scrutiny and Democratic Services, Director of Neighbourhoods and Development
Cabinet Member (Environment)							
Vehicle Procurement Programme 2020 / 21	Cabinet	Cabinet Member (Environment)	Expenditure / Savings higher than £100,000	22 Jan 2020	No	None	Report of the Director of Neighbourhoods and Development

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Climate Change Emergency Task Group Update Update of the work on the Climate Change Emergency Task Group.	Cabinet	Councillor Susan Jones JP	Significant effect in 2 or more Council wards.	22 Jan 2020	No	<a href="https://southribble.moderngov.co.uk/ieListDocuments.aspx?Clid=134&amp;MId=1471&amp;Ver=4">https://southribble.moderngov.co.uk/ieListDocuments.aspx?Clid=134&amp;MId=1471&amp;Ver=4</a>	Report of the Director of Neighbourhoods and Development
Cabinet Member (Finance, Property and Assets)							
IDOX Enterprise and Capability Review Project	Cabinet	Cabinet Member (Finance, Property and Assets)	Expenditure / Savings higher than £100,000	22 Jan 2020	No	None	Report of the Director of Customer and Digital
Worden Hall Project Update	Cabinet		Significant effect in 2 or more Council wards.	22 Jan 2020	No	<a href="https://southribble.moderngov.co.uk/documents/s11038/Worden%20hall%20cabinet%20report%2016th%20october%202019%20PMc%20v5%205%20-10-19.pdf">https://southribble.moderngov.co.uk/documents/s11038/Worden%20hall%20cabinet%20report%2016th%20october%202019%20PMc%20v5%205%20-10-19.pdf</a>	Report of the

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Budget Monitoring Report - Quarter 3	Cabinet	Cabinet Member (Finance, Property and Assets)	Significant effect in 2 or more Council wards.	12 Feb 2020	No	<a href="https://southribble.moderngov.co.uk/documents/s9160/Final%20Budget%20Output%20Turn%20Report%202018-19%20for%20Cabinet%20190619.pdf">https://southribble.moderngov.co.uk/documents/s9160/Final%20Budget%20Output%20Turn%20Report%202018-19%20for%20Cabinet%20190619.pdf</a>	Report of the Interim Section 151 Officer
Council Tax Setting 2020-21 A report to enable the Council to calculate and set the Council Tax for 2019/20	Council	Cabinet Member (Community Engagement, Social Justice and Wealth Building)	Significant effect in 2 or more Council wards.	26 Feb 2020	No	None	Report of the Director of Customer and Digital
Cabinet Member (Planning, Regeneration and City Deal)							
Town Centre Masterplans	Cabinet	Cabinet Member (Planning, Regeneration and City Deal)	Significant effect in 2 or more Council wards.	22 Jan 2020	No	None	Report of the Director of Planning and Property

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Future of City Deal	Council	Cabinet Member (Planning, Regeneration and City Deal)	Expenditure / Savings higher than £100,000	29 Jan 2020	Paragraph 3: Information relating to the financial of business affairs of any particular person (including the authority holding that information).	<a href="https://southribbleintranet.mode.rngov.co.uk/ieListDocuments.aspx?CId=134&amp;MIId=1472&amp;Ver=4">https://southribbleintranet.mode.rngov.co.uk/ieListDocuments.aspx?CId=134&amp;MIId=1472&amp;Ver=4</a>	Report of the Director of Planning and Property