

**Minutes of Council**

**Meeting date Wednesday, 19 May 2021**

**Members present:** Councillors Jane Bell (Mayor), David Howarth (Deputy Mayor), Will Adams, Jacky Alty, Renee Blow, Damian Bretherton, Aniela Bylinski Gelder, Matt Campbell, Carol Chisholm, Colin Coulton, Malcolm Donoghue, Bill Evans, James Flannery, Derek Forrest, Paul Foster, Mary Green, Michael Green, Harry Hancock, Jon Hesketh, Mick Higgins, Cliff Hughes, Susan Jones, Chris Lomax, Jim Marsh, Keith Martin, Caroline Moon, Jacqui Mort, Peter Mullineaux, Alan Ogilvie, John Rainsbury, Colin Sharples, David Shaw, Margaret Smith, Phil Smith, Stephen Thurlbourn, Michael Titherington, Caleb Tomlinson, Matthew Tomlinson, Matthew Trafford, Angela Turner, Kath Unsworth, Karen Walton, Gareth Watson, Paul Wharton-Hardman and Barrie Yates

**Officers:** Gary Hall (Chief Executive), Chris Sinnott (Deputy Chief Executive), Chris Moister (Director of Governance), Mark Lester (Director of Commercial), Jonathan Noad (Director of Planning and Development) and Ruth Rimmington (Democratic Services Team Leader)

**Other members:**

**Public:** 0

**1 Apologies for absence**

Apologies were received from Councillors Julie Buttery, Christine Melia, David Suthers, Ian Watkinson and Carol Wooldridge.

**2 Declarations of Interest**

No declarations of interest were received.

**3 Minutes of meeting Wednesday, 28 April 2021 of Council**

Resolved (unanimously) that the minutes of the Council meeting held on Wednesday, 28 April 2021 be approved as a correct record.

**4 Mayors Announcements**

The Mayor welcomed Councillor Karen Walton as the new Leader of the Opposition.

The Mayor gave an update on her recent duties, including the opening of the Peace Garden, Tom Hanson House and events to support Dementia Action Week.

## 5 Returning Officer Report

The Mayor congratulated the two Councillors who had been elected on 6 May 2021.

The Returning Officer's report indicated election results as follows:

Longton and Hutton West ward	Julie Ann Buttery
St Ambrose ward	Kath Unsworth

Resolved: that the report be noted.

## 6 Appointment of the Deputy Leader and Members of Cabinet

Councillor Paul Foster, Leader of the Council informed the Council of his appointments to the Executive Cabinet and portfolio support roles for 2021/22.

Councillor Paul Foster - Leader of the Council and Cabinet Member (Strategy and Reform)

- Corporate strategy
- Performance
- Public service reform
- Communications
- Events (including museums)
- Human resources and member development
- Strategic projects

Councillor Mick Titherington – Deputy Leader and Cabinet Member (Health and Wellbeing)

- Community resilience and health inequalities
- Public health
- Environmental health
- Community safety
- Leisure policy development
- Homelessness
- Green agenda
- Air quality and climate change

Councillor Aniela Bylinski Gelder – Cabinet Member (Communities, Social Justice and Wealth Building)

- Customer services
- Multi-agency working and South Ribble Hub
- Welfare assistance (including revenues and benefits)
- Digital strategy and ICT
- Waste, street cleansing
- Community development
- Wealth building
- Youth council
- Equality and diversity

Councillor Matthew Tomlinson – Cabinet Member (Finance, Property and Assets)

- Finance

- Medium Term Financial Strategy
- Major developments and asset management to include, parks, open spaces and leisure and community assets

Councillor Bill Evans – Cabinet Member Planning, Business Support and Regeneration)

- Strategic Planning
- Regeneration master planning
- Housing strategy
- Licensing
- Economic development including support for business
- Car parking

Lead Members

Youth and Mental Health Awareness – Councillor Matt Trafford

Social Equality and Justice – Councillor Jackie Alty

Climate Change – Councillor Keith Martin

Member Champions

Armed Forces – Councillor Derek Forrest

Older People – Councillor Jane Bell

Safeguarding – Councillor Jane Bell

Decision: To note the appointment of the Deputy Leader and Members of Cabinet appointed by the Leader of the Council.

## 7 Appointment of Committee's for 2021/22

The Council considered a schedule of nominations for the appointment of committees, working groups and panels in accordance with the political balance of the Council, together with nominations to Chair and Vice Chair positions.

The Leader of the Council, Councillor Paul Foster proposed, the Deputy Leader and Cabinet Member (Health and Wellbeing), Councillor Mick Titherington seconded, and Resolved (by majority) that

1. The allocation of committee places in accordance with the Political Balance Rules as set out in the report be approved.
2. The Members, Chairs and Vice Chairs for the committees, panels and working groups set out in Appendix 1 and Appendix 2 to this report be appointed for the period of twelve months until the First Business Meeting of the Council in May 2022, subject to the replacement of Councillor Mrs Margaret Smith with Councillor Jon Hesketh on the Local Plan Member Working Group and to note that Councillor Stephen Thurlbourn is the Vice-Chair of the Climate Emergency Task Group.
3. The Council's Monitoring Officer be authorised to amend the Constitution to take into account the consequential changes as a result of this report.

### **Appeals Committee**

(3 Members)

(1:1:1)

Councillor Carol Chisholm

Councillor James Flannery

Councillor Angela Turner

### **Appointment and Employment Panel**

Councillor Paul Foster (Chair)

Councillor David Howarth

(5 Members)  
(2:2:1)

Councillor Alan Ogilvie  
Councillor Michael Titherington  
Councillor Karen Walton

Councillor Susan Jones JP (Reserve)  
Councillor Caroline Moon (Reserve)  
Councillor David Shaw (Reserve)

**Governance Committee**  
(7 Members)  
(3:3:1)

Councillor Ian Watkinson (Chair)  
Councillor Colin Sharples (Vice-chair)  
Councillor Damian Bretherton  
Councillor Christine Melia  
Councillor Alan Ogilvie  
Councillor Margaret Smith  
Councillor Angela Turner

**Licensing and Public Safety Committee**  
(11 Members)  
(5:5:1)

Councillor James Flannery (Chair)  
Councillor Renee Blow (Vice-chair)  
Councillor Jacky Alty  
Councillor Jane Bell  
Councillor Julie Buttery  
Councillor Derek Forrest  
Councillor Keith Martin  
Councillor Jacqueline Mort  
Councillor Peter Mullineaux  
Councillor Alan Ogilvie  
Councillor John Rainsbury

**Planning Committee**  
(13 Members)  
(6:6:1)

Councillor Caleb Tomlinson (Chair)  
Councillor Malcolm Donoghue (Vice-chair)  
Councillor Will Adams  
Councillor James Flannery  
Councillor Mary Green  
Councillor Harold Hancock  
Councillor Jon Hesketh  
Councillor Chris Lomax  
Councillor Christine Melia  
Councillor Caroline Moon  
Councillor Phil Smith  
Councillor Gareth Watson  
Councillor Barrie Yates

**Scrutiny Committee**  
(13 Members)  
(6:6:1)

Councillor David Howarth (Chair)  
Councillor Michael Green (Vice-chair)  
Councillor Will Adams  
Councillor Jacky Alty  
Councillor Julie Buttery  
Councillor Matt Campbell  
Councillor Colin Coulton  
Councillor Malcolm Donoghue

Councillor Colin Sharples  
 Councillor Stephen Thurlbourn  
 Councillor Matthew Trafford  
 Councillor Kath Unsworth  
 Councillor Karen Walton

**Scrutiny Budget and Performance Panel**

(5 Members)  
 (2:2:1)

Councillor David Howarth (Chair)  
 Councillor Will Adams  
 Councillor Colin Coulton  
 Councillor Colin Sharples  
 Councillor Karen Walton

**Shared Services Joint Committee**

(5 Members)  
 (2:2:1)

Councillor Paul Foster (Vice-chair)  
 Councillor David Shaw  
 Councillor Margaret Smith  
 Councillor Matthew Tomlinson  
 Councillor Karen Walton

Councillor Damian Bretherton (Reserve)  
 Councillor David Howarth (Reserve)  
 Councillor Mick Titherington (Reserve)

**Standards Committee**

(7 Members)  
 (3:3:1)

Councillor Carol Wooldridge (Chair)  
 Councillor Jacqueline Mort (Vice-chair)  
 Councillor Renee Blow  
 Councillor Carol Chisholm  
 Councillor Derek Forrest  
 Councillor Susan Jones JP  
 Councillor David Suthers

**Appointments to Panels and Working Groups – 2021/2022**

**Business Recovery Post COVID19 - Member Working Group**

(Appointed by Cabinet 05/08/20)  
 (4 Members)  
 (2:1:1)

Councillor James Flannery (Chair)  
 Councillor Will Adams  
 Councillor David Howarth  
 Councillor Phil Smith

**Climate Emergency Task Group**

(11 Members)  
 (Community Hub chairs – 5,  
 Relevant Cabinet Member,  
 2:2:1)

Councillor Keith Martin (Chair)  
 Councillor Stephen Thurlbourn (Vice-Chair)  
 Councillor Colin Coulton  
 Councillor Michael Green  
 Councillor Susan Jones JP  
 Councillor Chris Lomax  
 Councillor Peter Mullineaux  
 Councillor Colin Sharples  
 Councillor Michael Titherington  
 Councillor Matthew Trafford  
 Councillor Angela Turner

**Local Plan Working Group**

(10 Members)

(4:4:2)

Councillor Bill Evans (Chair)  
 Councillor Caleb Tomlinson (Vice-chair)  
 Councillor Paul Foster  
 Councillor Jon Hesketh  
 Councillor David Howarth  
 Councillor Peter Mullineaux  
 Councillor David Shaw  
 Councillor Phil Smith  
 Councillor Ian Watkinson  
 Councillor Gareth Watson

**Member Development Steering Group**

(6 Members)

(3:2:1)

Councillor Paul Foster (Chair)  
 Councillor Will Adams  
 Councillor Mary Green  
 Councillor Harold Hancock  
 Councillor Jacqueline Mort  
 Councillor Carol Wooldridge

**Shared Services Joint Committee - Appointments Panel**

(3 Members)

(1:1:1)

Councillor Paul Foster  
 Councillor David Shaw  
 Councillor Karen Walton

Councillor David Howarth (Reserve)  
 Councillor Phil Smith (Reserve)  
 Councillor Michael Titherington (Reserve)

**8 Appointment of Community Hubs Chairs and Vice Chairs for 2021/22**

A schedule setting out the Community Hubs Chairs and Vice Chairs was received. It was noted that there were no changes proposed to the arrangements approved previously by the Community Hubs.

The Leader of the Council, Councillor Paul Foster proposed, the Deputy Leader and Cabinet Member (Health and Wellbeing), Councillor Mick Titherington seconded, the Resolution (unanimously) the appointment of the Community Hubs Chairs and Vice Chairs for 2021/22 be as follows:

<b>Community Hub Area:</b>	<b>Chair:</b>	<b>Vice Chair:</b>
Leyland	Councillor Colin Sharples	Councillor Jacky Alty
Penwortham	Councillor Angela Turner	Councillor Keith Martin
Western Parishes	Councillor Colin Coulton	Councillor John Rainsbury
Eastern Parishes	Councillor Peter Mullineaux	Councillor Gareth Watson
Bamber	Councillor Chris Lomax	Councillor Matthew

Bridge, Lostock Hall and Walton-le-Dale		Trafford
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## 9 Appointment to outside bodies for 2021/22

A schedule of nominations for the appointment of Council representatives on outside bodies for the forthcoming Council year was considered.

Members noted that for the Central Lancashire JAC it was proposed to replace Councillor Titherington with Councillor Caleb Tomlinson, with Councillor Titherington as a reserve, and that the Moss Side Community Forum and Higher Walton Community Centre were no longer in existence.

A query was raised in relation to nominations for the Leyland Town Deal Advisory Board. It was clarified that the membership of this Board was defined by Regulations and was presented for transparency purposes, rather than a decision.

The Leader of the Council, Councillor Paul Foster proposed, the Deputy Leader and Cabinet Member (Health and Wellbeing), Councillor Mick Titherington seconded, the proposal to approve the appointments for 2021/22. Councillor Mrs Margaret Smith requested a recorded vote.

Outside Body	Council Nominee
Armed Forces Member Champion	Councillor Derek Forrest Deputy: Councillor Alan Ogilvie
Balshaw's Church of England High School Education Foundation	Councillor Colin Sharples
Campaign to Protect Rural England - Lancashire Branch	Councillor Keith Martin
Central Lancashire Health and Wellbeing Partnership	Councillor Caleb Tomlinson Councillor Michael Titherington (Reserve)
Central Lancashire Strategic Planning Joint Advisory Committee	Councillor Bill Evans Councillor Michael Titherington Councillor Malcolm Donoghue  Councillor Caleb Tomlinson (Reserve) Councillor Paul Foster (Reserve)
Children and Family Wellbeing Service - South Ribble District Advisory Board	Councillor Michael Titherington
Chorley, South Ribble and West Lancashire Children's Partnership Board	Councillor Aniela Bylinski Gelder
Lancashire County Council Health Scrutiny Committee	Councillor David Howarth
Lancashire Enterprise Partnership	Councillor James Flannery

<b>Outside Body</b>	<b>Council Nominee</b>
Scrutiny Committee	
Lancashire Police and Crime Panel	Councillor James Flannery
Lancashire Teaching Hospitals NHS Foundation Trust - Council of Governors	Councillor Will Adams
Lancashire West Citizen's Advice Bureaux - Board of Trustees	Councillor James Flannery Councillor Will Adams (Reserve)
Leyland Town Deal Advisory Board	Councillor Jane Bell Councillor Bill Evans Councillor Paul Foster
Local Authority Elected Member Older People's Champions - North West of England Network	Councillor Jane Bell
Local Government Association - District Councils' Network	Councillor Paul Foster
Local Government Association - General Assembly	Councillor Paul Foster
North West Local Authorities' Employers' Organisation	Councillor Paul Foster Councillor Michael Titherington (Reserve)
Preston and South Ribble Fairtrade Steering Group	Councillor Keith Martin
Preston, South Ribble and Lancashire City Deal Stewardship Board and Executive - Combined Meeting	Councillor Paul Foster
Safer Chorley and South Ribble Community Safety Partnership – Responsible Authorities Group	Councillor Paul Foster
South Ribble Partnership	Councillor Paul Foster
Springfields Fuels Limited - Site Stakeholder Group	Councillor Keith Martin Councillor David Shaw
Trustee's of Alice Rowlinson's Charity	Councillor Jacky Alty Carole Titherington Councillor Jane Bell Councillor Malcolm Donoghue

For: Will Adams, Jacqui Alty, Jane Bell, Renee Blow, Aniela Bylinski Gelder, Malcolm Donoghue, Bill Evans, James Flannery, Derek Forrest, Paul Foster, Harry Hancock, Mick Higgins, David Howarth, Susan Jones, Chris Lomax, Keith Martin, Colin Sharples, David Shaw, Michael Titherington, Caleb Tomlinson, Matthew



Tomlinson, Matthew Trafford, Angela Turner, Kath Unsworth and Paul Wharton-Hardman.

Against: Damian Bretherton, Matt Campbell, Carol Chisholm, Colin Coulton, Mary Green, Michael Green, Jon Hesketh, Jim Marsh, Caroline Moon, Jacqui Mort, Peter Mullineaux, Alan Ogilvie, John Rainsbury, Margaret Smith, Phil Smith, Stephen Thurlbourn, Karen Walton, Gareth Watson and Barrie Yates

Abstention: Cliff Hughes

## 10 Urgent Executive Decisions

Councillor Paul Foster, Leader of the Council, presented the report of the Director of Governance and Monitoring Officer which informs Council of a number of urgent decisions taken by the Executive (i.e. Cabinet or Individual Executive Members) in accordance with urgency procedures outlined in the Council's Constitution since the last meeting of Council held on 28 April 2021.

Members spoke in support of the Council's Holiday Hunger Scheme. It was confirmed that the provision was in the form of a nutritious food parcel. The work on energy efficiency improvements to the Civic Centre was also supported.

Resolved: To note the report.

## 11 Community Hubs Boost Fund - Round One Allocations

Councillor Aniela Bylinski Gelder, Cabinet Member (Communities, Social Justice and Wealth Building) presented the report of the Director of Communities which confirmed allocations from round one of the Community Hubs Boost Fund.

Members supported the positive community benefits being realised through the work of this Fund and noted that there were further projects planned across the Community Hubs.

Resolved: To note the following allocations from round one of the Community Hubs Boost Fund.

Hub	Project	Allocation
Bamber Bridge, Lostock Hall & Walton le Dale	Bamber Bridge Foodbank Premises	£7250
Eastern Parishes	Gregson Lane Changing Rooms	£6307
Leyland & Farington	Eagle & Child Bowling Green Entrance	£2500
	Farington Lodges Improvements	£3325
Penwortham	Conservation Area Signage	£1020
	Mental Health Awareness	£900
TOTAL		£21,302

## 12 Council Meetings 2021/22

Councillors noted the programme of Council Meetings for 2021/22 as follows:

- Wednesday, 21 July
- Wednesday, 22 September

- Wednesday, 24 November
- Wednesday, 26 January
- Wednesday, 23 February
- Wednesday, 20 April
- Wednesday, 18 May

### **13 Exclusion of Press and Public**

Councillor Alan Ogilvie queried the nature of the confidential information within the two items published as confidential. The Monitoring Officer advised that item 14 relating to the wholly owned Council Trading Company for Leisure Centres contained information relating to financial modelling and staffing issues. Item 15 Leyland Town Deal contained financial information relating to a procurement exercise.

The Leader of the Council, Councillor Paul Foster proposed, the Deputy Leader and Cabinet Member (Health and Wellbeing), Councillor Mick Titherington seconded, a proposal that the press and public be excluded from the meeting for the following item of business on the grounds that it involves the disclosure of exempt information as defined by paragraph 3 of Part 1 of schedule 12A to the Local Government Act.

Councillor Mrs Margaret Smith requested a recorded vote on item 14. Setting up of wholly owned Council Trading Company for Leisure Centres being held in public, seconded by Councillor Alan Ogilvie.

For: Will Adams, Jacqui Alty, Jane Bell, Renee Blow, Aniela Bylinski Gelder, Malcolm Donoghue, Bill Evans, James Flannery, Derek Forrest, Paul Foster, Harry Hancock, Mick Higgins, David Howarth, Susan Jones, Chris Lomax, Keith Martin, Colin Sharples, David Shaw, Michael Titherington, Caleb Tomlinson, Matthew Tomlinson, Matthew Trafford, Angela Turner, Kath Unsworth and Paul Wharton-Hardman.

Against: Damian Bretherton, Matt Campbell, Carol Chisholm, Colin Coulton, Mary Green, Michael Green, Jon Hesketh, Cliff Hughes, Jim Marsh, Caroline Moon, Jacqui Mort, Peter Mullineaux, Alan Ogilvie, John Rainsbury, Margaret Smith, Phil Smith, Stephen Thurlbourn, Karen Walton, Gareth Watson and Barrie Yates

Abstention: None.

### **14 Setting up of wholly owned Council Trading Company for Leisure Centres**

The Deputy Leader and Cabinet Member (Health and Wellbeing), Councillor Mick Titherington, presented the confidential report of the Director of Commercial which proposes the establishment of a wholly-owned Local Authority Trading Company (LATC) to manage the council's leisure centres.

Members supported concessions being given to veterans using the facilities in the future and noted that the Council is opposed to zero hour contracts.

The Leader of the Opposition, Councillor Karen Walton, thanked officers for the briefing on the report and expressed a wish to be involved as the Leisure company moves forwards.

Members debated the proposals and supported the aspirations to deliver excellent services to the residents of South Ribble.

The Deputy Leader and Cabinet Member (Health and Wellbeing), Councillor Mick Titherington proposed, the Leader of the Council, Councillor Paul Foster seconded, to Resolve (unanimously)

1. That Council agrees to establish a wholly-owned Local Authority Trading Company (LATC) as set out in the attached full proposal, and delegates to the Director of Governance authority to finalise the arrangements for its creation.
2. Council appoints the Director of Finance, Director of Governance and Director of Commercial Services as Directors of the company when it is formed.
3. Council notes the financial model for the company and approves the creation of additional capacity at the Council in support services for the LATC as set out in the full proposal attached to this report.
4. Council approves the forecast management fee from the Council to the LATC
5. That Council agrees to a two-phase approach to setting up the new wholly owned LATC.
  - a. Priority being given to the setting up of the company and realising the NNDR and Tax benefits
  - b. Allowing the Council supported by the new Company the time to put in place a long-term service specification and staffing structure that will put the Leisure Centres at the heart of delivering the ambitions of the Council's new Leisure Strategy and the aspirations of the wider corporate plan.

## **15 Leyland Town Deal**

The Cabinet Member (Planning, Business Support and Regeneration), Councillor Bill Evans, presented the confidential report of the Director of Commercial requested approval for the budget to progress the Leyland Town Deal business cases, design and planning application.

Councillor Evans thanked all those involved with the project and noted the tight timescales involved.

The Leader of the Council, Councillor Paul Foster, noted that the decision proposed was based on facts, but noted his preference for the government to have underwritten the project.

Members raised several queries, including the potential for an insurance product to cover any liability and the timescales involved. It is not known when the decision will be made to move forward with the Deal.

It was noted that the initial parameters for the Deal will change over time, including how private investors are involved, potentially investing in infrastructure or property.

The local sign off was confirmed as the Cabinet Member (Planning, Business Support and Regeneration), the Chief Executive and the Chair of the Board.

Councillor Phil Smith queried if the financial model had changed. This will be clarified following the meeting.

The Cabinet Member (Planning, Business Support and Regeneration), Councillor Bill Evans, proposed, the Leader of the Council, Councillor Paul Foster seconded, to

Resolve (unanimously):-

1. To approve a budget of £2,774,000 to progress the business case submissions, design to RIBA stage 3 and preparation and submission of a planning application for the three Town Deal projects.
2. To approve the appointment of Steer to deliver the business cases.
3. To approve the waiver of the Contract Procedure rules for the appointment of Steer for the reasons set out in the report.

Chair

Date