

## SCRUTINY COMMITTEE

THURSDAY, 10TH OCTOBER, 2019, 6.00 PM

CROSS ROOM, CIVIC CENTRE, WEST Paddock, LEYLAND, PR25  
1DH

### AGENDA

- |           |  |                 |
|-----------|--|-----------------|
| <b>1</b>  | <b>Apologies for Absence</b>   |                 |
| <b>2</b>  | <b>Minutes of the Last Scrutiny Committee Meeting</b>                          | (Pages 3 - 6)   |
|           | Held on Monday, 2 September 2019 to be signed as a correct record by the Chair |                 |
| <b>3</b>  | <b>Minutes of the Last Scrutiny Budget and Performance Panel</b>               | (Pages 7 - 10)  |
|           | Held on Monday, 9 September 2019, to be noted.                                 |                 |
| <b>4</b>  | <b>Declarations of Interest</b>  |                 |
| <b>5</b>  | <b>Matters Arising from Previous Scrutiny Committee Meetings</b>               | (Pages 11 - 16) |
|           | Report attached.   |                 |
| <b>6</b>  | <b>Community Safety Partnership</b>  | (Pages 17 - 26) |
|           | Report of the Director of Neighbourhoods and Development attached.             |                 |
| <b>7</b>  | <b>Worden Hall Progress Update</b>   |                 |
|           | A verbal report will be provided at the meeting.                               |                 |
| <b>8</b>  | <b>Scrutiny Committee Work Programme 2019/2020</b>                             | (Pages 27 - 30) |
|           | Report of the Assistant Director of Scrutiny and Democratic Services attached. |                 |
| <b>9</b>  | <b>Scrutiny Matters</b>  |                 |
| <b>9a</b> | <b>Lancashire County Council Health Scrutiny Committee Update</b>              |                 |
| <b>9b</b> | <b>Meetings and training attended by Scrutiny Committee members</b>            |                 |
| <b>9c</b> | <b>Cabinet Forward Plan</b>  | (Pages 31 - 40) |

Cabinet Forward Plan to be noted.

**9d Scrutiny Committee Forward Plan**

(Pages 41 - 42)

Gary Hall  
INTERIM CHIEF EXECUTIVE

Electronic agendas sent to Members of the Scrutiny Committee Councillors David Howarth (Chair), Michael Green (Vice-Chair), Will Adams, Jacky Alty, Matt Campbell, Colin Coulton, Malcolm Donoghue, Chris Lomax, Jim Marsh, Colin Sharples, Stephen Thurlbourn, Matthew Trafford and Karen Walton

The minutes of this meeting will be available on the internet at [www.southribble.gov.uk](http://www.southribble.gov.uk)

**Forthcoming Meetings**

6.00 pm Thursday, 14 November 2019 - Cross Room, Civic Centre, West Paddock, Leyland, PR25 1DH

**MINUTES OF SCRUTINY COMMITTEE**

**MEETING DATE** Monday, 2 September 2019

**MEMBERS PRESENT:** Councillors David Howarth (Chair), Jacky Alty, Matt Campbell, Chris Lomax, Colin Sharples, Stephen Thurlbourn and Karen Walton

**CABINET MEMBERS:** Councillor Paul Foster (Leader of the Council and Leader of the Labour Group), Councillor Michael Titherington (Deputy Leader of the Council, Cabinet Member (Health, Wellbeing and Leisure) and Deputy Leader of the Labour Group), Councillor Aniela Bylinski Gelder (Cabinet Member (Community Engagement, Social Justice and Wealth Building)), Councillor William Evans (Cabinet Member (Planning, Regeneration and City Deal)), Councillor Susan Jones JP (Cabinet Member (Environment)) and Councillor Matthew Tomlinson (Cabinet Member (Finance, Property and Assets))

**OFFICERS:** Gary Hall (Interim Chief Executive), Howard Anthony (South Ribble Partnership Manager), Darren Cranshaw (Assistant Director of Scrutiny & Democratic Services) and Charlotte Lynch (Democratic and Member Services Officer)

**OTHER MEMBERS:** Councillor Margaret Smith (Leader of the Opposition and Leader of the Conservative Group), Councillor Damian Bretherton and Councillor Phil Smith

**PUBLIC:** 0

**8 Apologies for Absence**

Apologies for absence were received from Councillors Will Adams, Colin Coulton, Mal Donoghue, Michael Green and Matthew Trafford.

**9 Declarations of Interest**

There were none.

**10 Draft Refreshed Council Corporate Plan 2019-23**

The Leader of the Council (Councillor Paul Foster) and the Interim Chief Executive (Gary Hall) presented the Draft Refreshed Council Corporate Plan for 2019-2023 to the Committee and responded to members' comments and queries.

Members were informed that the Council's corporate vision had been updated and that over thirty projects had been refocused and others removed. Evidence for the changes to the Corporate Plan had largely come from the administration's manifesto

and four-year campaign in addition to information highlighted by air quality data and housing needs assessments.

Efforts would be made to appropriately scope projects to enable efficient monitoring and a review of resources was in the process of being undertaken to ensure successful delivery of the Corporate Plan's objectives.

Following queries, members were advised that community engagement and public participation would be encouraged and facilitated by the Corporate Plan through various schemes. These included the establishment of a cross-party member working group on community involvement, a Youth Council, the relaunch of the South Ribble Partnership and a review of My Neighbourhood Forums. Residents' surveys would be carried out within the next three months.

The report highlighted that project and risk updates would be provided informally to meetings of the Programme Board. Members questioned the purpose of the Programme Board and whether formal mechanisms for reporting on risk were needed. The Programme Board is an officer-led meeting to ensure the efficient fulfilment of the Corporate Plan. Members were assured that in the interest of transparency all critical information around projects and risk would be circulated to members.

The Apprentice Factory project was queried and members were informed of its purpose and objectives. Emphasis was placed on the importance of apprenticeships for school leavers in low-income areas and how the Apprentice Factory could encourage local businesses to sign up to the scheme.

Members requested further explanation of the Community Bank and were advised that this would be across the North West and would be supported by five local authorities, including Preston City Council, and other organisations to provide small-scale loans to the local community. The project remains to be scoped and a review of its suitability and sustainability for South Ribble Borough Council was ongoing.

*Councillor Bill Evans left the meeting at 7pm*

The Committee explored the reason for removing existing projects from the refreshed Plan and were assured that there would be no impact on the Council from this. The Corporate Plan Revision Document (Appendix 2) highlighted the removal of the Leadership Development Programme and members requested more information on staffing resources. Development opportunities for staff remained a priority and staff surveys were scheduled to be undertaken to gain a better understanding of issues and attitudes.

Members asked about the performance management arrangements for the new Plan and it was acknowledged that a Scrutiny Budget and Performance Panel had been established with the first meeting scheduled to take place within the next fortnight. Consequently, the full Scrutiny Committee would no longer receive quarterly performance and budget monitoring reports but would be informed of the discussions surrounding these reports as the minutes of all Panel meetings would be reported to the full Committee.

The role of the Scrutiny Committee in implementing the Plan was acknowledged as being critically important.

RESOLVED: (Unanimously)

That

1. the Committee welcome and commend the new Corporate Plan
2. an explanatory note on the process and evidence base used to develop the Plan is included in the final document
3. the Committee welcomes the assurance that the scoping and delivery of the projects in the Plan will be more robust going forward
4. further information be provided on the priorities to outline what the contribution of the Scrutiny Committee is
5. further information on the Community Bank be reported to Scrutiny Committee as it develops

Chair

Date

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**MINUTES OF SCRUTINY BUDGET AND PERFORMANCE PANEL**

**MEETING DATE** Monday, 9 September 2019

**MEMBERS PRESENT:** Councillors David Howarth (Chair), Colin Coulton, Colin Sharples and Karen Walton

**CABINET MEMBERS:** Councillors Paul Foster (Leader of the Council and Leader of the Labour Group) and Matthew Tomlinson (Cabinet Member (Finance, Property and Assets))

**OFFICERS:** Gary Hall (Interim Chief Executive), Howard Anthony (South Ribble Partnership Manager), James McNulty (Senior Management Accountant), Darren Cranshaw (Assistant Director of Scrutiny & Democratic Services) and Charlotte Lynch (Democratic and Member Services Officer)

**OTHER MEMBERS:** Councillor Matthew Trafford (Member Champion (Youth))

**PUBLIC:** 0

**1 Apologies for Absence**

An apology for absence was received from Councillor Will Adams.

**2 Declarations of Interest**

There were none.

**3 Corporate Plan Performance Report: Quarter 1**

The Panel considered a report of the Interim Chief Executive which outlined the Council's performance during Quarter 1.

The Leader of the Council, Councillor Paul Foster, advised that the report set out the performance against the delivery of the Corporate Plan projects and objectives that was approved in February 2019.

Overall, performance of projects was good, with 28 out of 34 (over 80%) on-track. This meant that the current timescales of these projects have been met or are within the agreed targets.

Key Performance Indicators and measures of the Corporate Plan were also performing well, with 14 succeeding and 22 marked as being on-track.

Members of the panel were informed that the Council's performance data is monitored through a reporting system called 'InPhase'. This enables scoping, delivery and evaluation of performance and has a functionality to produce a dashboard for reporting to the public. Members were keen to find out more about this

and agreed that a site visit to Fylde Council, who are currently using this function, would be beneficial.

The three projects highlighted as 'positives to note' were Moss Side income generation, occupancy rates of the Council's investment estate, and the Green Links scheme. These projects were identified as exceeding their anticipated targets.

Members expressed concerns regarding the percentage of calls to the Council abandoned before being answered, particularly as there had been an increase from the previous quarter. As of July 2019, this figure had decreased to 9% of calls and members were assured that extra resources were being provided to the service area to alleviate these issues.

Discussions around the number of complaints made to the Council focussed around the garden waste subscription scheme. Work was being undertaken to reduce financial burden on residents and the bin collection policy would be looked at as part of this.

Members acknowledged the difficulty in measuring progress in some areas, particularly homelessness. 65 out of 83 households were prevented from becoming homeless in Quarter 1 with this figure lower than the previous quarter. It was recognised that more in-depth information on homelessness prevention was needed as it involved the borough's most vulnerable residents.

RESOLVED: (Unanimously)

That

1. the Panel welcomes the new format and readability of the report.
2. the Panel commends the progress made and steps being taken to bring the small number of actions and indicators back on track.
3. the Panel looks forward to working on the Citizen Performance Portal in six months' time and making a site visit to other councils using the system.
4. the Panel asks that a report on bin replacement be provided to the next Scrutiny Panel meeting.
5. future quarterly performance reports provide examples and case studies of learning from complaints.
6. more in-depth information on homelessness, numbers in temporary accommodation and numbers in bed and breakfasts be provided to the next Panel meeting.

#### **4 Budget Monitoring Report - Quarter 1**

The Panel considered a report of the Interim Section 151 Officer which provided an update on the Council's overall financial position at the end of Quarter 4 of the 2019-20 financial year.

Councillor Matthew Tomlinson, Cabinet Member for Finance, Property and Assets, informed the Panel that an underspend of £681,000 was forecasted for the end of the financial year.

The majority of this underspend had been caused by low expenditure on staffing and difficulties in recruiting were acknowledged due to uncompetitive salaries. A review into staff resources was underway and proactive steps were being taken to fill vacancies. Members welcomed this work and requested that progress be reported to the next meeting of the Panel.

Pooling arrangements for business rates were queried and members were informed that the current temporary arrangement of pooling 75% of business rate income would end and that a return to the previous arrangement was anticipated but not confirmed.

RESOLVED: (Unanimously)

That

1. the Panel welcomes the report and level of detail included.
2. the Panel looks forward to monitoring the budget going forward.
3. the Panel welcomes the assurance that employee vacancies are being resolved and looks forward to being kept up-to-date on progress.

Chair

Date

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**Scrutiny Committee**  
**Update on Recommendations made at previous Scrutiny Meetings**

Date & Min	Recommendation	Lead Member	Lead Officer	Accepted?	Implemented?	Completed?	Progress/Comments
04/07/19 Min 4.1	A breakdown of the Council's property asset income be circulated to Committee Members.	Finance, Property and Assets	Jane Blundell	Yes			With regard to providing this information to the committee, a suggested approach is for the Scrutiny Budget and Performance Panel to be given options on what aspects of the budget they would like to look at in more detail and then we can support them in doing a 'deep dive' into those areas of the budget.
04/07/19 Min 4.2	An explanation for the number of 'violence against person' offences being unavailable be provided to the Committee.	Leader of the Council	Jennifer Mullin	Yes	Yes	Yes	The police have replaced their IT system for generating statistics called Connect. The Police Intelligence Analyst who produces partnership data still can't be certain that the numbers provided for the districts are a true picture of what has been reported. The reasoning behind this is there has been ongoing issues with the geography within the system. They are not sure if the crimes have been allocated to the correct district. Hence, they can be more confident of the overall crime figures for Lancashire, than for each of the district areas.

**Scrutiny Committee**  
**Update on Recommendations made at previous Scrutiny Meetings**

Date & Min	Recommendation	Lead Member	Lead Officer	Accepted?	Implemented?	Completed?	Progress/Comments
							<p>Q1 of this year there was 15,400 violence against the person crimes recorded in Lancashire. Almost 1800 (12%) did not have coordinates, therefore have not been attributed to any district within the county.</p> <p>The below stats were extracted from the system on 15th July. As discussed above figures provided are subject to change</p> <p>Stats for South Ribble Q1</p> <ul style="list-style-type: none"> <li>• 2018/19 – 905</li> <li>• 2019/20 – 746</li> </ul>
04/07/19 Min 4.3	The report commissioned by the Leader on the Civic Centre commercialisation spending be brought to a future meeting of the Committee.	Leader of the Council	Neil Anderson				Update to follow.
04/07/19 Min 4.3	The report commissioned by the Leader on City Deal be brought to a future meeting of the Committee.	Leader of the Council	Jonathan Noad	Yes			There will be a full report on City Deal coming in to Full Council in September 2019.
04/07/19 Min 4.4	The Committee will be provided with updates on the masterplans and rephrasing and resourcing them.	Planning, Regeneration and City Deal	Jonathan Noad	Yes			An update on the masterplans will be provided to the 10 <sup>th</sup> October 2019 Scrutiny Committee meeting following

**Scrutiny Committee**  
**Update on Recommendations made at previous Scrutiny Meetings**

Date & Min	Recommendation	Lead Member	Lead Officer	Accepted?	Implemented?	Completed?	Progress/Comments
							further workshops on the Leyland Town Centre Masterplan in September. Additionally there may be the opportunity to pick this up in a Scrutiny Performance Panel meeting in early September 2019.
04/07/19 Min 4.5	The Committee will be provided with updates on the completion date of the Cross Borough Link Road.	Planning, Regeneration and City Deal	Jonathan Noad				It is understood that the developer (Morris Homes) is in discussions with Lancashire County Council Legal and Highways which is affecting the completion of the link between the Cawsey and Carrwood Road. The developer has informed the Council that they are aiming for the works to be completed and the link opened in the Autumn of 2019.
04/07/19 Min 4.6	The Risk Register be reviewed with Committee members.	Finance, Property and Assets	Janice Bamber	Yes	Yes		The Council's approach to risk management was discussed with Scrutiny Members as part of an informal workshop on 1 August 2019 looking at the performance and budget information provided to the Committee. As per our constitution the Governance Committee has a role in ensuring that we have robust risk management processes in place and will in future receive the

**Scrutiny Committee**  
**Update on Recommendations made at previous Scrutiny Meetings**

Date & Min	Recommendation	Lead Member	Lead Officer	Accepted?	Implemented?	Completed?	Progress/Comments
							Corporate Risk Register as part of its valuable work.
04/07/19 Min 6.1	The Committee be kept updated on the status of the Council's accounts for 2018.	Finance, Property and Assets	Jane Blundell	Yes	Yes		<p>The audit of the 2018/19 statement of accounts, annual governance statement and narrative statement has been delayed and the accounts weren't signed or an audit opinion issued by 31 July 2019. The delay was due to issues raised with the auditors which requires additional audit work to be undertaken before the audit can be concluded.</p> <p>A notice with regard to the delay was published on the Council's website on the 29<sup>th</sup> July 2019. The notice also states that 'the Council will publish the statement of accounts together with the audit certificate or opinion entered by the local auditor as soon as reasonably practicable after the receipt of any report from the auditor which contains the auditor's final findings from the audit which is issued before the conclusion of the audit'.</p>

**Scrutiny Committee**  
**Update on Recommendations made at previous Scrutiny Meetings**

Date & Min	Recommendation	Lead Member	Lead Officer	Accepted?	Implemented?	Completed?	Progress/Comments
							<p>This notice is in compliance with the Accounts and Audit Regulations 2015 in relation to the Local Audit and Accountability Act 2014.</p> <p>Further updates will be provided.</p>
04/07/19 Min 6.2	Line-by-line budget information be provided to the Committee.	Finance, Property and Assets	Jane Blundell	Yes			<p>With regard to providing this information to the committee, a suggested approach is for the Scrutiny Budget and Performance Panel to be given options on what aspects of the budget they would like to look at in more detail and then we can support them in doing a 'deep dive' into those areas of the budget.</p>
04/07/19 Min 7c.1	A standing Scrutiny Budget and Performance Panel be established to consider future quarterly budget and performance monitoring reports on behalf of the committee to feed directly into Cabinet. Councillors David Howarth, Will Adams, Colin Coulton, Colin Sharples and Karen Walton will sit on this panel.	Chair of Scrutiny Committee	Darren Cranshaw	Yes	Yes	Yes	<p>An informal meeting of Scrutiny Members was held on 1 August 2019 to discuss future performance reporting.</p> <p>The first Scrutiny panel meeting has been arranged for 9 September 2019 to consider first quarter's performance and budget monitoring report prior to it being considered at Cabinet on 11 September 2019. This will help ensure more robust and</p>

**Scrutiny Committee**  
**Update on Recommendations made at previous Scrutiny Meetings**

Date & Min	Recommendation	Lead Member	Lead Officer	Accepted?	Implemented?	Completed?	Progress/Comments
							timely Scrutiny as part of strengthening our approach to performance management.
02/09/19 Min 10.2	An explanatory note on the process and evidence base used to develop the Plan is included in the final document.	Leader of the Council	Howard Anthony	Yes	Yes	Yes	Further information was provided within the report on the process and evidence used to develop the Corporate Plan. The information can be found between paragraphs 31 – 37 within the report submitted to full Council for 25 <sup>th</sup> September 2019
02/09/19 Min 10.5	Further information on the Community Bank be reported to Scrutiny Committee as it develops	Finance, Property and Assets	Jane Blundell	Yes			A scoping exercise is due to be undertaken with regard to the potential development of a Community Bank/Credit Union and this scoping work is due to be completed by March 2020 ( as set out in the Corporate Plan).

REPORT TO	ON
Scrutiny Committee	10 October 2019



TITLE	REPORT OF
Community Safety Partnership	Director of Neighbourhoods and Development

Is this report confidential?	No
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## PURPOSE OF THE REPORT

1. This report provides feedback from the Community Safety Partnership on crime statistics in South Ribble and progress in implementing priorities of the Community Safety Plan.

## RECOMMENDATIONS

2. To note the contents of the report.

## CORPORATE PRIORITIES

3. The report relates to the following corporate priorities:

Excellence and Financial Sustainability	
Health and Wellbeing	x
Place	x

Projects relating to People in the Corporate Plan:

People	x
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## BACKGROUND TO THE REPORT

4. This report provides members of the Scrutiny Committee with an update on the progress of the partnership and also progress against the key actions.
5. Section 5 of the Crime & Disorder Act 1998 established Community Safety Partnerships (CSP) which is an alliance of organisations who generate strategies and policies, implement actions and interventions concerning crime and disorder within their partnership area.

CSP's are statutorily responsible for reducing crime & disorder, substance misuse and re-offending in each local authority area. Each CSP is made up of six 'responsible authorities';

- Local Authority
- Police
- Fire & Rescue Service
- National Probation Service
- Community Rehabilitation Company
- Clinical Commissioning Groups

6. Lancashire is a two tier authority, of which South Ribble Borough Council and Chorley Council, are neighbouring districts with similar demographic profiles. Therefore, both Chorley and South Ribble Community Safety Partnerships ('the partnership') work collaboratively in order to work more efficiently allowing for better communication, sharing skills, knowledge and project opportunities.
7. The success of the partnership, is dependent on the collaborative working with Lancashire County Council and the valuable contributions of other partner agencies such as Registered Social Landlords, Drug & Alcohol Services Citizens Advice Bureau, voluntary community faith sector (VCFS) organisations and commissioned services.

## **PROPOSALS (e.g. RATIONALE, DETAIL, FINANCIAL, PROCUREMENT)**

### **8. Overall Position**

In 2018/19 the partnership has achieved its main objectives and identified areas for review and different ways of working. With the shared commitment to improve community safety outcomes, the partners in the Community Safety Partnership (CSP) will continue to work collaboratively to ensure that South Ribble remains a safe place to be. The partnership delivers well in view of the limited resources afforded to it.

South Ribble is a relatively safe place in which to live, work, play and visit. In many areas of South Ribble crime and community safety issues are better than the national and, or, the North West regional averages.

### **9. Areas of Significant Progress/Achievement**

**Operation Genga;** a local organised crime partnership board which includes South Ribble Council and other agencies. This is to ensure that all available information and powers are effectively used in order to disrupt organised crime.

**Lancashire Prevent Delivery Group;** the Lancashire twelve districts work together to meet the prevent duty section 26 of the Counter Terrorism & Security Act 2015.

**Hate Crime;** The agreement and implementation of the Hate Crime Strategy 2017-2020 will inform future collaborative working of public and other organisations in order to positively respond to the reporting of hate crime and hate incidents.

**Community Warning Notices;** Community Protection Warnings (CPW) is an option when informal measures have been exhausted and Anti-Social Behaviour continues. The CPW, is a formal warning given and is usually the final warning prior to issuing a Community Protection Notice, which if breached could lead to the issue of a Fixed Penalty Notice or prosecution.

So far they have been used for the following reasons:

- Domestic Waste
- Fly Tipping on Private Ground
- Anti-Social Behaviour
- Control of Dogs
- Animal faeces
- Bonfires

**CCTV;**

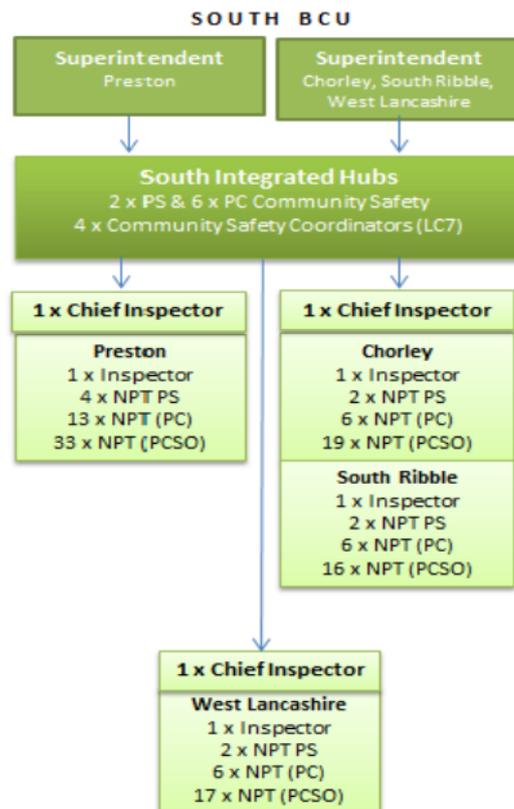
Both South Ribble and Chorley Council have agreed to jointly fund CCTV cameras to be installed at each end of the Moss Lane underpass in Leyland. This investment is following a series of meetings which have included the Police, LCC, Highways England. The purpose of the meetings is to agree a strategy in which to reduce ongoing and persistent anti-social behaviours, including a serious assault which resulted in a man being hospitalised. Additionally, an additional financial commitment of £10,000 has been made to install CCTV in Leyland Town Centre.

**New Neighbourhood Policing Model;**

The neighbourhood policing structure and function was reviewed in 2018 under the Core Services Review and Modernising Neighbourhood Policing Project. This has provided an increase of four police officers. Please see the South BCU structure below.

The ambition is to continue to ‘keep people safe and feeling safe’ using the following three primary tactics;

1. Engage with communities
2. Problem Solving
3. Targeting



## 10. Areas for Further Action/Monitoring

All responsible authorities to embrace equal responsibility, foresight and commitment to effectually utilise the Office of Police and Crime Commissioner (OPCC) grant available to the partnership.

All responsible authorities to proactively contribute and commit resources to the development and delivery of the community safety partnership action plan 2019-22.

It is clear from the current trends, which mirror the national picture, that the Community Safety Partnership is facing a significantly challenging climate in which to reduce crime, disorder and anti-social behaviour.

## 11. Progress against Key Actions/Projects Crime Figures

South Ribble	2017/2018	2018/2019	Difference	%Difference	Lancashire Difference
All crime	7055	8863	1808	26%	32%
Alcohol related	613	703	90	15%	11%
ASB	3577	2569	-1008	-28%	-29%
Domestic abuse	815	1066	251	31%	52%
All burglary	788	728	-60	-8%	3%
All theft	1234	1393	159	13%	7%

### Multi-Agency Risk Assessment Conference (MARAC)

A MARAC listing high risk cases of domestic abuse is held each month. The multi-agency meeting facilitates the sharing of up to date information. Actions are put in place in order to safeguard the victims, children and other vulnerable members of the household.

The most up to date figures for the Chorley & South Ribble MARAC as of July 2018-June 2019 shows that between:

- 325 Cases were discussed
- 467 Children in the household
- 3 Victims aged 16-17
- 0.9 % Declared having a disability
- 6.2 % Males

### The Independent Domestic Violence Advocates (IDVA) Service

The OPCC is the contracting authority responsible for procuring the victims' services. The OPCC procured the IDVA service delivery to form Lancashire Victim Services as of 1 April 2017 until 31 March 2020. There is an option to extend the provision of services funded under the contract in 12 month increments from 01 April 2020 until 31 March 2022.

The council provides a financial contribution to the service provision of IDVA support for victims of domestic abuse assessed to be either medium or high risk.

## **Specialist Domestic Violence Courts (SDVC)**

The SDVC continues to operate each Wednesday from Preston Magistrates Court for South Ribble cases. A SDVC forms part of a co-ordinated response to tackling domestic abuse.

## **The Sanctuary Scheme**

The Sanctuary Scheme works in partnership with the registered social landlords and provides target hardening as an option for victims of domestic abuse to feel safer in their own homes. The service is coordinated by the SRBC housing options team who manage the referrals from partner agencies. The safety installations are provided by Preston Care and Repair. This provides an option for victims of domestic abuse who may be settled in the area with good support networks to remain in their own homes rather than having to move the family to another area in order to feel safe.

## **Child sex exploitation**

The dedicated multi- agency support team for the South Ribble area is DETER who work tirelessly to action plan and safeguard victims of CSE to help them to escape the abuse as well as holding perpetrators to account.

Targeting child sexual exploitation (CSE) is national priority and has a high media profile. It is also a priority for Lancashire Constabulary and the Partnership. The overall picture of CSE within South Ribble is identified as single victim / single offender type offending. The police have an active deter team working in the division which manages intelligence, perpetrators and locations. Partnership working is essential especially in the instance of vulnerable/missing children from home. It is acknowledged that the 'selfie' and 'sexting' culture is increasing the risks faced by children and young people. A video has been produced by the West Lancashire Community Safety Partnership on sexting and this is being shown in schools in the South Ribble area.

## **12. Crime Reduction**

### **Multi Agency Meetings**

A number of multi-agency meetings and groups are in place to support crime reduction. These include:

**MATAC (Multi Agency Tasking and Co-ordination)** supports the Council's approach to neighbourhood working/management and aims to tackle crime and anti-social behaviour issues at a local level. It focuses on information sharing and the tackling of local issues, problematic households/individuals and problem solving. The MATAC is made up of officers from a range of partners who can all contribute towards community safety and dealing with local crime and nuisance.

**Operation Genga** focuses on the pursue element of the Serious Organised Crime Strategy. Bi monthly multi-agency meetings are held to discuss referrals and intelligence in relation to organised or the potential of organised crime. This can include counterfeiting, CSE, drug supply and financial crime. The meetings are chaired by the Community Safety Officer with support from the Police, Genga Coordinator.

### **SRIT (South Ribble Integrated Team)**

The core purpose of the South Ribble Integrated Team is to make a positive difference to the lives of vulnerable adults and their families, ensuring that the right services are offered at the right time. The South Ribble Integrated Team will ensure maximum benefits are delivered using available resources, in order to achieve the desired outcomes for the vulnerable adult or for the family, to prevent further escalation of need.

**The Violence Reduction Unit** provides a forum focused on knife crime in particular. A successful application was confirmed by the Home Office in August for the unit. The total funding allocated for Lancashire is £1,160,000. This funding will be used for education, diversionary activities, use of knife wand and bins. A Violence Reduction Unit Partnership Board will be established which would remain until 31st March 2020 to look at a public health approach to violent crime and staff will be seconded into this unit.

**Strategic Hate Crime and Cohesion Strategy Group.** The overarching aim is to make the people of Lancashire safer by the elimination of Hate Crimes and Incidents.

**Lancashire Prevent Delivery Group** works in Partnership to meet the Prevent Duty To ensure Specified Authorities implement required duties in line with section 26 of the Counter Terrorism & Security Act 2015. To develop learning and share best practice across Lancashire on the Prevent agenda to safeguard individuals and groups from being drawn into radical and extreme behaviour that could lead to terrorism

**Lancashire Reducing Reoffending Board** provides the framework to allow for collaborative working in order to provide a coordinated response in which to manage offenders, reduce reoffending and integrate into the community. The Integrated Offender Management (IOM) responds and commits resources to working with offenders who meet the criteria, as detailed below.

- Violence Against a Person
- Domestic Abuse Perpetrators
- Sex Offenders
- Serious / High Impact Acquisitive Crime & 'Others'

**Anti-Social Behaviour County Group** is a bi monthly meeting of community safety leads and Police which provides an opportunity to problem solve, share good practice and work jointly on specific anti-social behaviour issues that may have a cross border impact.

**Pan Lancashire Domestic Abuse Strategic Board** monitor overall delivery of the DA Strategy and Action Plan. Receive reports from Area Groups, DHR Steering Group, DA Commissioning Group and LDAF/Provider Group - and respond to issues and concerns that have an impact at a County level. Co-ordinate DA Campaigns and Awareness Raising Programmes pan-Lancashire (allowing for area variations). Oversee delivery of support services for victims—including development of new models and approaches such as "Change That Lasts". Lead on identifying areas of development / support for potential funding opportunities

### **13. Operations**

Several operations are held during the year to target anti-social behaviour and other current seasonal issues including the following operations:

Operation Tarka – Targeting Immigration, Licensing, underage knife sales, drug warrants.  
Tesco's Carpark – ASB and Driving Concerns  
Churchill way – Tackling ASB  
Factory Lane – Tackling ASB  
Brite Sparks – Fire Safety around bonfire night.  
Dans car – Highlighting road and driver safety

**14. The CSP funding has enabled:**

- a. Kingsfold Community Engagement Project – Strengthening Community Cohesion
- b. County Lines awareness raising in High Schools, learning through drama - Raising awareness of the grooming process and being forced into drug supply and distribution.
- c. PNE Kicks – PNE Community Team (Bamber Bridge Leisure Centre )
- d. Shed Break Packs – Following shed breaks to re secure.

**15. Funding Position**

South Ribble Community Safety Partnership is allocated £10,000 in grant funding. Each of the responsible authorities has shared responsibility for accessing OPCC funding.

SRBC has committed £24K total contributions to the IDVA service in the three years from April 2017 to March 2020.

**16. Safer Chorley and South Ribble Community Safety Partnership Annual Conference**

The focus of the conference was on serious and organised crime with guest speakers from Local Neighbourhood Policing Teams and Regional Organised Crime Unit. The conference also provided that first consultation on the three years community Safety partnership Plan 2019-2022

**17. Community Safety Partnership Plan**

The key priorities for South Ribble and Chorley derived from the Strategic Needs Assessment local profiles which are managed on a broader scale working with Lancashire County Council, Unitary Authorities and the 12 district Authorities:

- Counter terrorism
- Violence: domestic assault
- Hate: incidents and crime
- Collisions: Killed / Serious Injury
- Child abuse
- Domestic abuse
- Human trafficking
- Sexual: rape

In addition, the Partnership has agreed to use available resources to address the following priorities:

**CHORLEY & SOUTH RIBBLE COMMUNITY  
SAFETY PARTNERSHIP PRIORITIES 2019-2022**

**ANTI-SOCIAL  
BEHAVIOUR –**

nuisance, crime and disorder, noise, mental health, problems with neighbours

**SERIOUS &  
ORGANISED  
CRIME-**

terrorism, exploitation, human and drug trafficking

**VULNERABILITY  
ES-**

domestic abuse, vulnerable adults, substance misuse, Hate crime.

**CONSULTATION CARRIED OUT AND OUTCOME OF CONSULTATION**

18. Consultation has been undertaken via a the strategic assessment (SA) which is one of the statutory requirements for community safety partnerships as outlined in the Crime and Disorder Act 1998. The SA is a rigorous process designed to provide an account of long-term issues and threats from crime and anti-social behaviour (ASB) across Lancashire.
19. The assessment is undertaken every three years using The MORILE (Management of Risk in Law Enforcement) tool to rank the various threats and issues identified by Lancashire Constabulary.
20. In addition to this, the Office for National Statistics has developed a weighted measure of police recorded crime known as the 'crime severity score'. The scoring mechanism considers the volume and severity of an offence, in order to reflect the relative harm to society and demands for police. This data is also cross referenced with the areas of most concern, identified by the public through the 'Living in Lancashire Survey'.
21. The data is analysed to create individual local profiles to inform the partnerships key priorities to aid strategic decision-making. The information is then used to inform the local strategy in which to reduce crime and disorder, substance misuse and re-offending.

**FINANCIAL IMPLICATIONS**

22. *The revenue costs of the supporting the Community Safety Partnership are included in the Council's budget. A capital budget allocation of £10,000 for the installation of CCTV in Leyland has been approved*

**LEGAL IMPLICATIONS**

23. Section 5 of the Crime & Disorder Act 1998 established Community Safety Partnerships (CSP) which is an alliance of organisations which generate strategies and policies, implement actions and interventions concerning crime and disorder within their partnership area.

24. South Ribble Borough Council has a statutory duty for reducing crime & disorder.

### AIR QUALITY IMPLICATIONS

25. None.

### COMMENTS OF THE STATUTORY FINANCE OFFICER

26. *The report is an update on progress and therefore there are no direct financial implications. The Council's role in the Community Safety Partnership is set out in the report and the financial implications, including staffing resources are contained within existing budgets.*

### COMMENTS OF THE MONITORING OFFICER

27. There are no legal concerns arising from this report. Clearly to tackle effectively the complex and difficult challenges facing society from the point of view of crime and disorder it is imperative that all relevant organisations work together effectively. Good communication channels is crucial to this. In the South Ribble area there is clearly no shortage of good practice taking place. Fundamentally we must act in accordance with our statutory duties to what we can to reduce crime and disorder.

### OTHER IMPLICATIONS:

<ul style="list-style-type: none"><li>▶ <b>HR &amp; Organisational Development</b></li><li>▶ <b>ICT / Technology</b></li><li>▶ <b>Property &amp; Asset Management</b></li><li>▶ <b>Risk</b></li><li>▶ <b>Equality &amp; Diversity</b></li></ul>	<p><i>See above report.</i></p>
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### BACKGROUND DOCUMENTS

There are no background papers to this report.

### APPENDICES

There are no appendices to this report.

Report Author:	Telephone:	Date:
Jennifer Mullin, Director of Neighbourhoods and Development	01772 625329	01/10/19

REPORT TO	ON
Scrutiny Committee	10 October 2019



TITLE	REPORT OF
Scrutiny Committee Work Programme 2019/2020	Assistant Director of Scrutiny and Democratic Services

Is this report confidential?	No
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## PURPOSE OF THE REPORT

1. To agree the Scrutiny Committee Work Programme for 2019/2020 and arrange for the appointment of Scrutiny Committee Members to join the review Task Groups.

## RECOMMENDATIONS

2. That the Scrutiny Committee Work Programme be agreed as outlined in the report.
3. That the membership of the Scrutiny Task Groups be agreed at the Scrutiny Committee meeting.

## CORPORATE PRIORITIES

4. The report relates to the following corporate priorities:

Health, Wellbeing and Safety	✓
Excellence, Investment and Financial Sustainability	✓
Our People and Communities	✓
Place, Homes and Environment	✓

## BACKGROUND TO THE REPORT

5. Each year the Scrutiny Committee develops a work programme to help achieve its purpose of improving the quality of life of local people.
6. The Scrutiny Committee work programme is based on the key issues affecting the Borough using the criteria within the South Ribble Scrutiny Guide.

7. The Scrutiny Committee has met informally over the summer in a workshop format on two occasions to discuss the key items it would like at Committee meetings and also the reviews it would like to undertake during 2019/2020.

#### **PROPOSALS (e.g. RATIONALE, DETAIL, FINANCIAL, PROCUREMENT)**

8. Following engagement with Scrutiny Members at the workshops it is proposed that the Committee undertake the following reviews:
- ▶ The Council's approach to **commercialisation and property investment** as part of its vision of financially sustainability.
  - ▶ A joint Scrutiny Review with Chorley Council on the '**Our Health, Our Care**' **programme** looking at how the health and social care system can deliver better health outcomes and improved patient experience for residents across central Lancashire. This review might also include Preston City Council.
9. It is proposed that volunteers from the Scrutiny Committee form the Task Groups, which will report back to the Committee as follows:
- ▶ Commercialisation and Property Investment – 5 Scrutiny Members
  - ▶ Joint Review of Our Health, Our Care – 3 Scrutiny Members
10. The Scrutiny Committee Task Groups will scope and undertake the reviews as outlined in the South Ribble Scrutiny Guide as in previous years, presenting their report for consideration to the Scrutiny Committee before submission to Full Council.

#### **CONSULTATION CARRIED OUT AND OUTCOME OF CONSULTATION**

11. Consultation carried out by the Council and Scrutiny Committee has been used in developing the Scrutiny Committee's work programme

#### **FINANCIAL IMPLICATIONS**

12. None as a result of this report.

#### **LEGAL IMPLICATIONS**

13. None as a result of this report.

#### **AIR QUALITY IMPLICATIONS**

14. None as a result of this report.

## COMMENTS OF THE STATUTORY FINANCE OFFICER

15. No further comments.

## COMMENTS OF THE MONITORING OFFICER

16. There is nothing of concern here from a legal perspective. What is proposed is clearly within our Constitution.

## OTHER IMPLICATIONS:

▶ <b>HR &amp; Organisational Development</b>	None as a result of this report.
▶ <b>ICT / Technology</b>	None as a result of this report.
▶ <b>Property &amp; Asset Management</b>	None as a result of this report.
▶ <b>Risk</b>	None as a result of this report.
▶ <b>Equality &amp; Diversity</b>	Relevant comment to added here

## BACKGROUND DOCUMENTS

- ▶ South Ribble Scrutiny Committee Handbook 2019

## APPENDICES

None

Darren Cranshaw  
Assistant Director of Scrutiny & Democratic Services

Report Author:	Telephone:	Date:
Darren Cranshaw, Assistant Director of Scrutiny & Democratic Services	01772 625512	30/09/19

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## South Ribble Council – Cabinet Forward Plan

**For the Four Month Period: 1 October 2019 - 20 September 2020**

This document gives 28 days' notice of 'key' and other major decisions which the Cabinet expect to take during the next four month period. It also gives notice of the decisions that are likely to be taken in private. The document is updated as required and is available to the public on the Council's website at [www.southribble.gov.uk](http://www.southribble.gov.uk).

A 'Key' Decision is defined as any decision in relation to a Cabinet function which is likely:

- (a) To result in the Council incurring expenditure which is, or the making of savings which are significant. The financial threshold above which expenditure/savings become significant is set at £100,000. The financial threshold is applicable to both revenue and capital budgets; or
- (b) To be significant in terms of its effect on the communities living in an area comprising two or more Council wards.

As a matter of local choice, the Forward Plan also includes the details of any significant issues to be initially considered by the Cabinet and submitted to the Full Council for approval.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a 'Key' Decision may not be taken, unless 28 days' notice have been given in this document.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in this document in accordance with General Exception and Special Urgency provisions, set out in Access to Information Procedure Rules.

The Cabinet is made up of the Leader, Deputy Leader and five other Cabinet Members with the following portfolios:

Leader of the Council	Councillor Paul Foster
Deputy Leader and Cabinet Member (Health, Wellbeing and Leisure)	Councillor Mick Titherington
Cabinet Member (Finance, Property and Assets)	Councillor Matthew Tomlinson
Cabinet Member (Environment)	Councillor Susan Jones
Cabinet Member (Planning, Regeneration and City Deal)	Councillor Bill Evans
Cabinet Member (Community Engagement, Social Justice and Wealth Building)	Councillor Aniela Bylinski Gelder

Whilst the majority of the Cabinet decisions listed in this Forward Plan will be open to the public to attend, there may be some decisions to be considered that contain confidential, commercially or personal information. The Forward Plan is a formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that some of the decisions listed in the Forward Plan will be held in private because the

report will contain exempt information under Schedule 12A of the Local Government Act 1972, as set out below and that the public interest in withholding the information outweighs the public interest in disclosing it.:

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Copies of the Council's Constitution and agenda and minutes for all meetings of the Council may be accessed on the Council's website: [www.southribble.gov.uk](http://www.southribble.gov.uk). If there are any queries, including objections to items being considered in private, please contact the Council on 01772 625309 or email [dscambler@southribble.gov.uk](mailto:dscambler@southribble.gov.uk).

**Gary Hall**  
**Interim Chief Executive**

**Last updated: 02 October 2019**

Details of the Decision to be taken	Decision to be taken by	Relevant Portfolio Holder	Reason the decision is key	Earliest Date decision can be taken	Will the public be excluded?	Are there any background papers?	Documents to be considered by Decision taker
Future meetings of the Cabinet where there is an intention to hold part of the meeting in private: 16 October, 13 November 2019, 22 January, 12 February and 18 March 2020							
October							
Leader of the Council							
South Ribble Council Branding	Cabinet	Leader of the Council	Expenditure / Savings higher than £100,000	16 Oct 2019	No	None	Report of the Chief Executive
Deputy Leader and Cabinet Member (Health, Wellbeing and Leisure)							
Leyland Music Festival	Cabinet	Deputy Leader and Cabinet Member (Health, Wellbeing and Leisure)		13 Nov 2019	No	<a href="https://southribbleintranet.mode.rngov.co.uk/ieListDocuments.aspx?CId=140&amp;MIId=1479&amp;Ver=4">https://southribbleintranet.mode.rngov.co.uk/ieListDocuments.aspx?CId=140&amp;MIId=1479&amp;Ver=4</a>	Report of the Assistant Director of Neighbourhoods
Cabinet Member (Finance, Property and Assets)							
South Ribble Borough Council Website Refresh	Cabinet	Cabinet Member (Finance, Property and Assets)	Expenditure / Savings higher than £100,000	16 Oct 2019	No	None	Report of the Director of Customer and Digital

<b>Details of the Decision to be taken</b>	<b>Decision to be taken by</b>	<b>Relevant Portfolio Holder</b>	<b>Reason the decision is key</b>	<b>Earliest Date decision can be taken</b>	<b>Will the public be excluded?</b>	<b>Are there any background papers?</b>	<b>Documents to be considered by Decision taker</b>
Worden Hall Update	Cabinet	Cabinet Member (Finance, Property and Assets)		16 Oct 2019	No	<a href="https://southribbleintranet.mode.rngov.co.uk/documents/s9189/Worden%20Hall%20cabinet%20Report%2019th%20June%202019%20PMc%20comments%20V2.pdf">https://southribbleintranet.mode.rngov.co.uk/documents/s9189/Worden%20Hall%20cabinet%20Report%2019th%20June%202019%20PMc%20comments%20V2.pdf</a>	Report of the Assistant Director of Property and Housing
Cabinet Member (Planning, Regeneration and City Deal)							
Apprentice Factory Development Plan Update	Cabinet	Cabinet Member (Planning, Regeneration and City Deal)	Significant effect in 2 or more Council wards.	16 Oct 2019	No	None	Report of the Director of Planning and Property
Central Lancashire Local Plan Issues and Options	Cabinet	Cabinet Member (Planning, Regeneration and City Deal)	Significant effect in 2 or more Council wards.	16 Oct 2019	No	None	Report of the Director of Planning and Property
Cabinet Member (Environment)							

<b>Details of the Decision to be taken</b>	<b>Decision to be taken by</b>	<b>Relevant Portfolio Holder</b>	<b>Reason the decision is key</b>	<b>Earliest Date decision can be taken</b>	<b>Will the public be excluded?</b>	<b>Are there any background papers?</b>	<b>Documents to be considered by Decision taker</b>
Garden Waste Charging Policy and Container Charging	Cabinet	Cabinet Member (Environment)	Expenditure / Savings higher than £100,000	16 Oct 2019	no		Report of the Director of Neighbourhoods and Development
110,000 Trees a Global Legacy The environmental benefits of planting 110,000 trees and how the project will be delivered.	Cabinet	Cabinet Member (Environment)		16 Oct 2019	No	None	Report of the Director of Neighbourhoods and Development
Cabinet Member (Community Engagement, Social Justice and Wealth Building)							
Standard Financial Statement	Cabinet	Cabinet Member (Community Engagement, Social Justice and Wealth Building)		16 Oct 2019	No	None	Report of the Director of Customer and Digital

<b>Details of the Decision to be taken</b>	<b>Decision to be taken by</b>	<b>Relevant Portfolio Holder</b>	<b>Reason the decision is key</b>	<b>Earliest Date decision can be taken</b>	<b>Will the public be excluded?</b>	<b>Are there any background papers?</b>	<b>Documents to be considered by Decision taker</b>
Empty Homes Premium and Second Homes Policy	Cabinet	Cabinet Member (Community Engagement, Social Justice and Wealth Building)	Significant effect in 2 or more Council wards.	16 Oct 2019	No	<a href="https://southribble.moderngov.co.uk/documents/s9528/CTSS%202020-21%20Consultation%20Report%20Final.pdf">https://southribble.moderngov.co.uk/documents/s9528/CTSS%202020-21%20Consultation%20Report%20Final.pdf</a>	Report of the Director of Customer and Digital
Future Meetings							
HR System and Payroll Update	Cabinet	Leader of the Council	Expenditure / Savings higher than £100,000	13 Nov 2019	Paragraph 3: Information relating to the financial or business affairs of any particular person (including the authority holding that information)	None	Report of the Interim Chief Executive

<b>Details of the Decision to be taken</b>	<b>Decision to be taken by</b>	<b>Relevant Portfolio Holder</b>	<b>Reason the decision is key</b>	<b>Earliest Date decision can be taken</b>	<b>Will the public be excluded?</b>	<b>Are there any background papers?</b>	<b>Documents to be considered by Decision taker</b>
Corporate Plan Performance Report - Quarter 2	Cabinet	Leader of the Council	Significant effect in 2 or more Council wards.	13 Nov 2019	No	<a href="https://southribble.moderngov.co.uk/documents/s9183/Annual%202018-19%20Corporate%20Plan%20Performance%20Report.pdf">https://southribble.moderngov.co.uk/documents/s9183/Annual%202018-19%20Corporate%20Plan%20Performance%20Report.pdf</a>	Report of the Interim Chief Executive
Budget Monitoring Report - Quarter 2	Cabinet	Cabinet Member (Finance, Property and Assets)	Significant effect in 2 or more Council wards.	13 Nov 2019	No	<a href="https://southribble.moderngov.co.uk/documents/s9160/Final%20Budget%20Output%20Turn%20Report%202018-19%20for%20Cabinet%20190619.pdf">https://southribble.moderngov.co.uk/documents/s9160/Final%20Budget%20Output%20Turn%20Report%202018-19%20for%20Cabinet%20190619.pdf</a>	Report of the Section 151 Officer

<b>Details of the Decision to be taken</b>	<b>Decision to be taken by</b>	<b>Relevant Portfolio Holder</b>	<b>Reason the decision is key</b>	<b>Earliest Date decision can be taken</b>	<b>Will the public be excluded?</b>	<b>Are there any background papers?</b>	<b>Documents to be considered by Decision taker</b>
Options Appraisal and Business Case for the McKenzie Arms, Bamber Bridge	Cabinet	Cabinet Member (Finance, Property and Assets)	Expenditure / Savings higher than £100,000	13 Nov 2019	No	<a href="https://southribble.moderngov.co.uk/documents/s9190/cabinet%20Report%2019th%20June%202019%20-%20site%20consultation%20feedback%20and%20OPE%20update%20V3%2010.6.19.pdf">https://southribble.moderngov.co.uk/documents/s9190/cabinet%20Report%2019th%20June%202019%20-%20site%20consultation%20feedback%20and%20OPE%20update%20V3%2010.6.19.pdf</a>	Report of the Assistant Director of Property and Housing
Vehicle Procurement	Cabinet	Cabinet Member (Finance, Property and Assets)	Expenditure / Savings higher than £100,000	13 Nov 2019	No	<a href="https://southribble.moderngov.co.uk/documents/s9460/Vehicle%20Procurement%20Cabinet%20Report.pdf">https://southribble.moderngov.co.uk/documents/s9460/Vehicle%20Procurement%20Cabinet%20Report.pdf</a>	Report of the Assistant Director of Neighbourhoods
Review of Investment Property Strategy	Cabinet	Cabinet Member (Finance, Property and Assets)	Expenditure / Savings higher than £100,000	13 Nov 2019	No	None	Report of the Assistant Director of Property and Housing

<b>Details of the Decision to be taken</b>	<b>Decision to be taken by</b>	<b>Relevant Portfolio Holder</b>	<b>Reason the decision is key</b>	<b>Earliest Date decision can be taken</b>	<b>Will the public be excluded?</b>	<b>Are there any background papers?</b>	<b>Documents to be considered by Decision taker</b>
Approval of the Council Tax Support Scheme to be adopted for 2020/21	Cabinet	Cabinet Member (Community Engagement, Social Justice and Wealth Building)	Significant effect in 2 or more Council wards.	13 Nov 2019	No	<a href="https://southribble.moderngov.co.uk/documents/s9528/CTSS%202020-21%20Consultation%20Report%20Final.pdf">https://southribble.moderngov.co.uk/documents/s9528/CTSS%202020-21%20Consultation%20Report%20Final.pdf</a>	Report of the Director of Customer and Digital
Nomination of Mayor Elect and Deputy Mayor Elect 2020/21	Cabinet	Leader of the Council		22 Jan 2020	No	None	Report of the Assistant Director of Scrutiny and Democratic Services
Corporate Plan Performance Report - Quarter 3	Cabinet	Leader of the Council	Significant effect in 2 or more Council wards.	12 Feb 2020	No	<a href="https://southribble.moderngov.co.uk/documents/s9183/Annual%202018-19%20Corporate%20Plan%20Performance%20Report.pdf">https://southribble.moderngov.co.uk/documents/s9183/Annual%202018-19%20Corporate%20Plan%20Performance%20Report.pdf</a>	Report of the Interim Chief Executive

<b>Details of the Decision to be taken</b>	<b>Decision to be taken by</b>	<b>Relevant Portfolio Holder</b>	<b>Reason the decision is key</b>	<b>Earliest Date decision can be taken</b>	<b>Will the public be excluded?</b>	<b>Are there any background papers?</b>	<b>Documents to be considered by Decision taker</b>
Budget Monitoring Report - Quarter 3	Cabinet	Cabinet Member (Finance, Property and Assets)	Significant effect in 2 or more Council wards.	12 Feb 2020	No	<a href="https://southribble.moderngov.co.uk/documents/s9160/Final%20Budget%20Output%20Turn%20Report%202018-19%20for%20Cabinet%20190619.pdf">https://southribble.moderngov.co.uk/documents/s9160/Final%20Budget%20Output%20Turn%20Report%202018-19%20for%20Cabinet%20190619.pdf</a>	Report of the Section 151 Officer

## Scrutiny Committee

### Forward Plan

Date	Item	Lead Member	Lead Officer
14 November 2019	Leisure Partnership	Cllr Mick Titherington, Leisure Trust Chair & Serco	Neil Anderson
	Worden Hall Update	Cllr Matthew Tomlinson	Peter McHugh
23 January 2020	South Ribble Partnership and Community Strategy	Cllr Paul Foster	Gary Hall
	Worden Hall Update	Cllr Matthew Tomlinson	Peter McHugh
13 February 2020	Budget 2020/2021 and Medium Term Financial Strategy	Cllr Matthew Tomlinson	Jane Blundell
	Worden Hall Update	Cllr Matthew Tomlinson	Peter McHugh
7 March 2020	Worden Hall Update	Cllr Matthew Tomlinson	Peter McHugh
	Scrutiny self-evaluation	Cllr David Howarth	Darren Cranshaw
	Scrutiny Committee Annual Report	Cllr David Howarth	Darren Cranshaw

### Scrutiny Budget and Performance Panel

Date	Item	Cabinet Member	Lead Officer
9 September 2019	Quarter 1 Performance Monitoring Report	Cllr Paul Foster	Gary Hall
	Quarter 1 Budget Monitoring Report	Cllr Matthew Tomlinson	Jane Blundell
11 November 2019	Quarter 2 Performance Monitoring Report	Cllr Paul Foster	Gary Hall
	Quarter 2 Budget Monitoring Report	Cllr Matthew Tomlinson	Jane Blundell
10 February 2020	Quarter 3 Performance Monitoring Report	Cllr Paul Foster	Gary Hall
	Quarter 3 Budget Monitoring Report	Cllr Matthew Tomlinson	Jane Blundell

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