

Appendix 2 to Cabinet Report

APPENDIX A

Priority 1 - Sufficient accommodation is and will be available

ACTION	BASELINE POSITION	LEAD ORGANISATION	KEY PARTNERS	RESOURCES	TARGET DATE	PROGRESS
1. Seek to extend shared accommodation pilot with RP's and or private landlords-- consider housing first model	Lack of suitable affordable accommodation for single people	South Ribble BC Housing Options Team Strategic Housing Team	RP partners Private landlords	Within existing resources / Empty Homes Grant / committed sums	Implement March 2018 -- pilot 2018 and review 2019	
Explore the viability of developing shared housing options through empty homes		South Ribble Borough Council Private sector housing team	Private Sector and Housing Options Teams	To be identified	2019/20	
Matching people for sharing through Pre tenancy training or supported housing		South Ribble Borough Council Housing Options Team	RP's, supported housing providers Voluntary sector	Homeless Prevention grant	March 2018 -- pilot 2018/19	

2.	Review the common allocations policy to ensure it remains lawful and meets the needs of the borough – incorporate the findings of the pilot	Common allocations policy in place. Pilot of advertising on other platforms to be evaluated	South Ribble Borough Council Housing Options Team	Select Move partners	Within existing resources	September 2017	
3.	Review the Bond Guarantee scheme and liaise with landlords to encourage take up	Bond Guarantee Scheme in place but low take up Ad hoc work done with private sector landlords	South Ribble Borough Council Housing Options Team	Private landlords	Underwritten by prevention grant	March 2018	
4.	Review the landlord incentive scheme pilot and work pro-actively with landlords on other initiatives such as Right to Rent, new licensing legislation and improving communications Identify new incentives for landlords	Landlord Incentive scheme in place – ad hoc work done with landlords on individual cases	South Ribble Housing Options Team / Housing benefit team Environmental Health	Private landlords	Landlord Incentive budget identified and DHP budget	Review by September 2017	
5.	On going engagement with	Difficulty in accessing accommodation for certain groups such as	South Ribble Borough Council	LCC, Shelter, probation	Within existing resources	Ongoing	

	resettlement protocol	offenders or people with multiple and complex needs	Housing Options Team	Select Move		December 2017 sign off and implementation Monitor and review 2018
6.	Implement exchange of information of protocol with probation Engage with LCC on the commissioning of accommodation based services in Lancashire	Current contracts end September 2017 Exit strategies will need to be considered	South Ribble Borough Council Housing Options Team	LCC Lancashire district authorities	Within existing resources	September 2017
7.	Review temporary accommodation procurement and allocations policies Re procure shared accommodation with Preston City Council for use as temporary accommodation Review current service level agreements and management arrangements with providers of temporary accommodation	Ensure supply of affordable temporary accommodation	South Ribble Borough Council Housing Options Team South Ribble Borough Council Housing Options Team South Ribble Borough Council Housing Options Team	Preston City Council Progress Housing Group and Accent Foundation	Within existing resources Existing budget Existing budget	March 2018 New contract in place June 2017 New SLA 's in place April 2017

Priority 2 – Preventing and reducing homelessness

ACTION	BASELINE POSITION	LEAD ORGANISATION	KEY PARTNERS	RESOURCES	TARGET DATE	PROGRESS
1. Draft and obtain approval on procedure for illegal eviction	Illegal eviction procedure not in place	South Ribble Borough Council Housing options Team	Environmental Health and Legal Services	Existing resources	December 2017	
2. Review success of existing hospital discharge protocol and strengthen links with health providers - re launch as required	Hospital discharge protocol needs reviewing	South Ribble Borough Council Housing Options Team	LCFT	Existing resources	March 2018	
3. Roll out eviction notification procedure with partner Housing Associations	Eviction notification protocol in place with Progress Housing but not other Housing Association partners	South Ribble Borough Council Housing Options Team	Housing Association partners	Existing resources	December 2017	
4. Relaunch and monitor joint protocol with Childrens Social Care	Joint protocol with children social care in respect of 16/17 year olds under review	South Ribble Borough Council Housing Options Team	LCC, voluntary sector and Lancashire Councils	Existing Resources	April 2017 Ongoing monitoring	
5. Commission Floating Support Services for South Ribble Borough Council to support households in	Floating support services funded by	South Ribble Borough Council Housing Options Team	Commissioned service provider	Homelessness grant	April 2017 for 6 months	

Priority 3 – Ensuring the provision of advice, information and support

ACTION	BASELINE POSITION	LEAD ORGANISATION	KEY PARTNERS	RESOURCES	TARGET DATE	PROGRESS
1. Review and commission Services to support young people and prevent youth homelessness Raise homelessness awareness among young people	Contract with Key in place – to be extended pending review of services commissioned across Lancashire	South Ribble Borough Council Housing Options Team	To be commissioned	Homelessness grant	April 2018 and on going	
2. Review and re commission Pre tenancy training provision for all age groups	Pre tenancy training in place with KEY to be extended pending review	South Ribble Borough Council Housing Options Team	To be commissioned Preston Council	Homelessness Grant	April 2018 and on going	
3. Re evaluate the delivery of the Homelessness and Housing Options Service to ensure that it is fit for purpose and meets the requirements of the Homelessness reduction Act Agree and publicise referral pathways for agencies who work	Script and procedures in place reflect current way of working	South Ribble Borough Council Housing Options Team Gateway	Key partner agencies to be identified	New Burdens Funding	Attend training September 2017 Proposals to SMT December 2017 Scripting changes agreed and implemented	

	with people who are homeless or threatened with homelessness					March 2018	On going monitoring	
4.	Offer reciprocal training to partner agencies – with particular reference to the Homelessness Reduction Act	Knowledge of homelessness legislation and upcoming changes increased. Opportunity for housing Options to increase knowledge of other services	South Ribble Borough Council Housing Options Team	Key partner agencies to be identified	Within existing resources	4 events per year - ongoing		
5.	Maintain a robust approach to responding to sightings of people sleeping rough Ensure information is available to members of the public on how to report sightings of people sleeping rough	Continue to pro actively support rough sleepers to access services and accommodation	South Ribble Borough Council Housing Options Team	Street link Foxton Centre	Within existing resources	Ongoing		
6.	Update information available on other services available to meet the needs of those who are	Information available but in need of updating	South Ribble Borough Council Housing Options Team	To be identified	Within existing resources	On going		

	homeless or threatened with homelessness. Identify gaps in provision and refer to the South Ribble partnership		South Ribble partnership					
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