

REPORT TO	DATE OF MEETING
Cabinet	16 th June 2016

Report template revised June 2008



SUBJECT	PORTFOLIO	AUTHOR	ITEM
Worden Park Overflow Car Park Extension	Neighbourhoods and Streetscene	Andrew Richardson	6

SUMMARY AND LINK TO CORPORATE PRIORITIES

This report requests approval to accept the most economically advantageous tender for the proposed extension to the reinforced grass overflow car park on Worden Park. Cabinet at its meeting on 6th April 2016 approved capital expenditure for a number of parks and open space improvements, including the Worden Park overflow car park extension.

The proposals in the report link directly to all of the Council's corporate priorities but especially Clean, Green and Safe.

RECOMMENDATIONS

That Cabinet agree:

1. Award of Tender: That Tender Number 11 in Table 1 is accepted for the construction of the overflow car park on Worden Park.

DETAILS AND REASONING

a) Details of Proposed Works

The eastern side of Worden Park's Moons Field had a reinforced grass surface constructed in 2014/2015 to provide 164 parking spaces that could be used throughout the year and were not reliant on dry ground conditions as with the previous overflow parking arrangements.

This area has been well used and has helped alleviate parking issues within the park and on neighbouring streets. However, at peak times, when the weather is fine, the demand for on-site parking continues to exceed the supply of available spaces and therefore it is proposed to extend the existing reinforced grass area to provide an additional 128 spaces to match the existing design.

The design conserves the open green aspect of the former agricultural fields of the Worden estate.

Subject to approval the works are expected to commence during July and be completed by September 2016. It is expected that the area would be opened to public use by November 2016 following sufficient time for the grass to establish.

b) Tendering Process

An open tender exercise was carried out in line with the Council's Contract Procedure Rules via the Chest and Contracts Finder. The Chest is the regional e-procurement portal that enables tenders and quotations to be advertised, invited, received, completed and submitted electronically. Contracts Finder is a similar system that also enables the above but is a national e-procurement portal.

The invitation to tender documentation included details of the evaluation criteria to be used to determine the most economically advantageous tender (MEAT). This was 70% cost and 30% quality, taking account of methodology, work programming, to include allocation of resources at each stage and examples of previous works.

12 tender submissions were received before the closing date. Each tender has been evaluated in accordance with the MEAT evaluation criteria. The tenders are listed in Table 1 below and Tender Number 11 is the overall highest scoring compliant tender and is recommended for acceptance.

Table 1 – Worden Park Overflow Car Park Extension

Tender	Substituted product?	Cost £	Cost Score (70%)	Quality Score (30%)	Total Score (100%)	Suitability Questionnaire PASS/FAIL
11	No	£ 99,683.00	70	28	98	Pass
3	No	£ 99,721.60	70	22	92	
6	No	£ 116,223.40	60	28	88	
10	No	£ 107,668.00	65	20	85	
9	No	£ 121,856.84	57	26	83	
12	No	£ 127,857.40	55	24	79	
4	No	£ 134,039.00	52	24	76	
5	No	£ 137,873.60	51	20	71	
8	No	£ 179,363.25	39	20	59	
2	No	£ 209,773.87	33	24	57	
1	No	£ 157,888.17	44	6	50	
7	No	£ 214,921.20	32	18	50	

WIDER IMPLICATIONS

In the preparation of this report, consideration has been given to the impact of its proposals in all the areas listed below, and the table shows any implications in respect of each of these.

FINANCIAL	<p>The approved capital programme for 2016/17 includes a capital budget of £130,000 for the proposed works to the over flow car park at Worden Park.</p> <p>The annual revenue costs associated with the above improvement scheme are included in the revenue budget for 2016/17 and the forecast estimates for future years.</p>
LEGAL	<p>Procurement has been in accordance with the Council's Contract Procedure Rules and Standing Orders.</p> <p>Successful tenderers will enter into formal contracts with the Council.</p> <p>The works are subject to planning permission and Listed Building Consent which have both been granted.</p>

RISK	The proposed improvement works will improve the car parking provision within Worden Park and address the issues experienced in the local neighbourhood in periods of high visitor numbers. Failure to carry out these works will lead to continuing access issues in the local neighbourhood.
-------------	---

THE IMPACT ON EQUALITY	The design proposals for the scheme has taken consideration of Equality and Diversity matters.
-------------------------------	--

OTHER (see below)	<p>Crime and Disorder Improving access and increasing the use of this car park reduce nuisance parking by vehicles in the local neighbourhood.</p> <p>Sustainability The reinforced grass surface has been designed to comply with the principles of Sustainable Urban Drainage Systems (SUDS) maximising the permeability of the surface to rainwater removing the need for surface water drainage discharging into existing drainage systems.</p>
--------------------------	---

<i>Asset Management</i>	<i>Corporate Plans and Policies</i>	<i>Crime and Disorder</i>	<i>Efficiency Savings/Value for Money</i>
<i>Equality, Diversity and Community Cohesion</i>	<i>Freedom of Information/ Data Protection</i>	<i>Health and Safety</i>	<i>Health Inequalities</i>
<i>Human Rights Act 1998</i>	<i>Implementing Electronic Government</i>	<i>Staffing, Training and Development</i>	<i>Sustainability</i>

BACKGROUND DOCUMENTS

Cabinet report February 2016 - Financial Strategy, Budget and Council Tax 2016/17
 Cabinet report 6 April 2016 – Authorisation of capital Expenditure for Capital Projects and Schemes