

<b>REPORT TO</b>	<b>DATE OF MEETING</b>
Cabinet	6 <sup>th</sup> April 2016

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<b>SUBJECT</b>	<b>PORTFOLIO</b>	<b>AUTHOR</b>	<b>ITEM</b>
Drainage of Gregson Green Playing Field	Neighbourhoods and Streetscene	Mark Hodges	5

## **SUMMARY AND LINK TO CORPORATE PRIORITIES**

This report requests approval to accept the most economically advantageous tender for the proposed drainage improvement works to the football pitch and cricket ground at Gregson Green Playing Field. Cabinet at its meeting on 10 June 2015 approved capital expenditure of up to £112,705 to progress capital works at Gregson Green Playing Field.

The proposals in the report link directly to all of the Council's corporate priorities but especially Clean, Green and Safe.

## **RECOMMENDATIONS**

That Cabinet agree:

That Tender Number 1 in Table 1 is accepted for the installation of drainage at Gregson Green Playing Field.

## **DETAILS AND REASONING**

### **a) Details of Proposed Works**

A successful bid has been made to Sport England for match funding to support the cost of a drainage scheme at Gregson Green Playing Field. Provision is made at this site for cricket and football, but the poor drainage limits the potential and use of the facilities. Suitably drained facilities would enable greater usage for the community/sports groups which use the site, with additional playing pitch areas being developed to increase the opportunity to develop other activities.

The community has been involved in the project and has offered to contribute 10% of the total cost of the improvements. The Gregson Green Playing Field Scheme is to be funded from a contribution from the approved capital programme of £45,082, a Sport England grant of £56,352 and community/sport group contribution of £11,271, to give a total scheme budget of £112,705.

Subject to approval the works are expected to commence during August and be completed by October 2016, with the playing pitches being commissioned for play to commence at the beginning of the 2017 playing season.

### **b) Tendering Process**

The Cabinet Report of 10 June 2015 advised of the appointment of consultants to carry out site surveys, prepare contract documents and specifications, tender the work through the Sport England frame work agreement and oversee the project (the procurement being conducted in accordance with the provisions of the Council's Contract Procedure Rules).

The invitation to tender documentation included details of the evaluation criteria to be used to determine the most economically advantageous tender (MEAT). This was 80% cost and 20% quality (submission), taking account of methodology, work programming, to include allocation of resources at each stage and examples of previous works.

Invitations to Tender were issued to 5 no. Contractors, with a Tender return time and date of 13.30 hrs on Friday 19 February 2016. All 5 tender submissions were received by the consultants before the closing date. Each tender has been evaluated in accordance with the MEAT evaluation criteria. The tenders are listed in Table 1 and Tender Number 1 is the overall highest scoring compliant tender and is recommended for acceptance.

**Table 1 – Gregson Green Playing Field – Pitch Drainage Scheme and Associated Works.**

Tender	Cost £	Cost Score (80%)	Quality Score (20%)	Total Score (100%)	Rank
1	£ 94,454.28	<b>80</b>	<b>18.4</b>	<b>98.4</b>	<b>1</b>
2	£130,819.19	<b>57.8</b>	<b>18.4</b>	<b>76.2</b>	<b>5</b>
3	£109,906.06	<b>68.8</b>	<b>18.4</b>	<b>87.2</b>	<b>4</b>
4	£109,468.69	<b>69</b>	<b>18.4</b>	<b>87.4</b>	<b>3</b>
5	£102,078.88	<b>74</b>	<b>18.4</b>	<b>92.4</b>	<b>2</b>

**c) Project Budget**

The estimated total project cost based on tender number 1, contingencies and professional fees can be contained within the approved capital budget.

## WIDER IMPLICATIONS

In the preparation of this report, consideration has been given to the impact of its proposals in all the areas listed below, and the table shows any implications in respect of each of these.

<b>FINANCIAL</b>	<p>The approved capital programme includes a capital budget of £112,705 to progress capital works at Gregson Green Playing Field.</p> <p>The annual revenue costs associated with the above improvement scheme are included in the revenue budget for 2016/17 and the forecast estimates for future years.</p>
<b>LEGAL</b>	<p>Procurement was in accordance with the provisions of the Council's Contract Procedure Rules and Standing Orders.</p> <p>The Council has entered into an Award Agreement with Sport England with regard to the grant award, with Professional Sportsturf Design (NW) Limited (PSD) responsible for Contract Management.</p> <p>Various terms and conditions governing the award of the grant are set out in the Award Agreement. Most specifically there will be restrictions on our ability to sell any part of the land in question without the consent of Sport England.</p> <p>The selected contractor will enter into a JCT 2011 Minor Works Building Contract with PSD.</p>
<b>RISK</b>	<p>The proposed improvement works will improve the existing playing pitch provision at Gregson Green Playing Field and address the issues of poor playing conditions during periods of inclement weather and will allow for the introduction of additional playing pitches for use by the community.</p> <p>Failure to carry out these works will lead to a continuing reduction in accessible playing pitches.</p>
<b>THE IMPACT ON EQUALITY</b>	<p>The proposals for the scheme has taken consideration of Equality and Diversity matters.</p>

<b>OTHER (see below)</b>			
<i>Asset Management</i>	<i>Corporate Plans and Policies</i>	<i>Crime and Disorder</i>	<i>Efficiency Savings/Value for Money</i>
<i>Equality, Diversity and Community Cohesion</i>	<i>Freedom of Information/ Data Protection</i>	<i>Health and Safety</i>	<i>Health Inequalities</i>
<i>Human Rights Act 1998</i>	<i>Implementing Electronic Government</i>	<i>Staffing, Training and Development</i>	<i>Sustainability</i>

## BACKGROUND DOCUMENTS

Cabinet report 11 February 2015 – Financial Strategy, Budget and Council Tax 2015/16

Cabinet report 10 February 2016 – Financial Strategy, Budget and Council Tax 2016/17

Cabinet report 10 June 2015 – Authorisation of Expenditure for Capital Projects