

REPORT TO	DATE OF MEETING
Cabinet	9 th September 2015

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SUBJECT	PORTFOLIO	AUTHOR	ITEM
Borough War Memorial - Urgent Decision under Standing Order 38 of the Council Procedure Rules	Regeneration and Leisure	Howerd Booth	9

SUMMARY AND LINK TO CORPORATE PRIORITIES

South Ribble Borough Council is creating a new Borough War Memorial as part of the WW1 Centenary. The consultation has been extensive using the My Neighbourhood Forums and all are in support. The launch of the Borough War Memorial is planned on the 11th November 2015. To help ensure the launch date is met, an Urgent Decision under Standing Order 38 of the Council Procedure Rules was taken (Decision Number 840).

This links with the Corporate Priorities of Strong and Healthy Communities and Strong South Ribble in the heart of a Prosperous Central Lancashire.

RECOMMENDATIONS

That Cabinet note:-

- a) the Urgent Decision Number 840 for the approval of spend on the additional options to the Borough Memorial;
- b) the arrangements for the build and launch of the Memorial.

DETAILS AND REASONING

Reason for the Urgent Decision

As a relatively modern borough, created in 1974, South Ribble Borough has never had a war memorial. In order to commemorate those who lost their lives or were affected by the tragic events of the First World War, the Council is creating a new war memorial in the borough as part of the WW1 Centenary.

The Borough War Memorial went through the standard procurement process and a supplier was duly selected. Works on the manufacturing of the Memorial promptly began.

The Memorial is a unique design and discussions took place with the supplier to develop further the original design. Additional options were considered by officers. It was impossible for any other manufacturer to supply these additional features as they needed to be part of the overall manufacturing process. The decision to authorise these additional works and grant the necessary waiver of Contract Procedure Rules is one that ordinarily would have been made by Cabinet – however, given the launch date and the scheduling of this Cabinet meeting it was imperative that the decision was made as soon as possible.

The Urgent Decision was to give approval to further work totalling £23,150 in cost. This work consisted of:

- a. Fully Welded option £12,200
- b. Text to rear of the Memorial £10,950.

Full details of the options were contained in the attached documentation to the Urgent Decision. The full cost of the works is now £97,100.

A waiver of the Corporate Procurement Regulations can only be granted in exceptional circumstances. It was considered that the waiver was justified given the unique nature of the works.

The Chair of the Council’s Scrutiny Committee was consulted ahead of the Urgent Decision being taken.

The Urgent Decision was published on the 13th of August. As part of the requirements of Standing Order 38 this Decision needed to be reported for information to Cabinet.

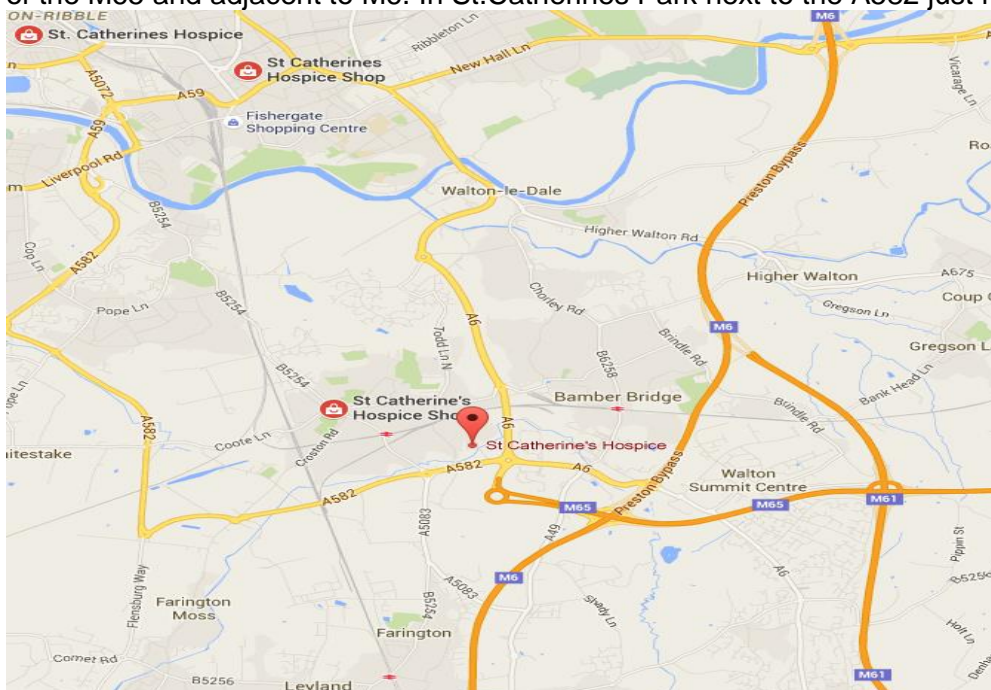
Build and Launch of the Memorial

The WW1 Memorial is being set in a Peace Garden within a new park that is being created called St.Catherine’s Park – the first phase of Central Park.

The Memorial has been designed by the Council who have been helped by local historians, principally Charlie O’Donnell, who have painstakingly researched the names of over 600 lost soldiers. The Council’s Armed Forces Champion has driven the project with support from all My Neighbourhood Forums. The details of the Memorial are below.

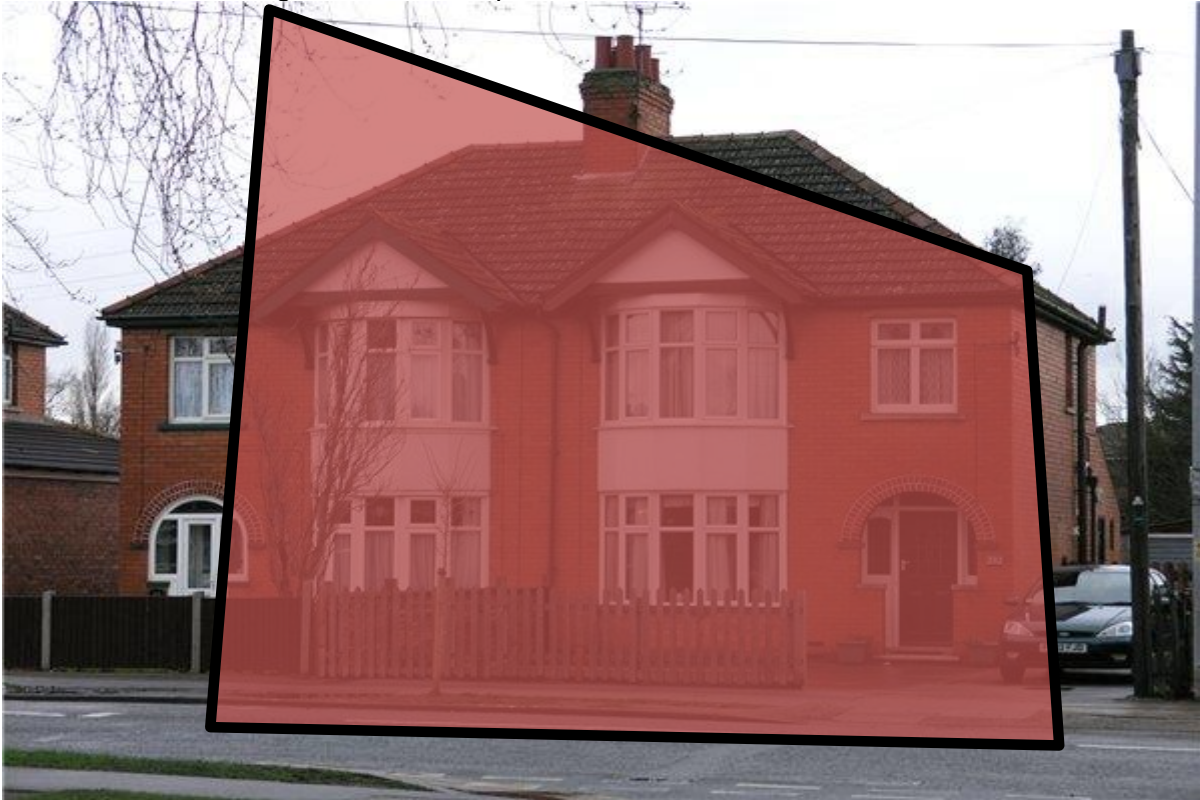
Location

The map below shows the siting of the Memorial. It will be built on Council owned land at the end of the M65 and adjacent to M6. In St.Catherines Park next to the A582 just north of Leyland.



Size of the Memorial

The memorial is a large structure at a prominent site.

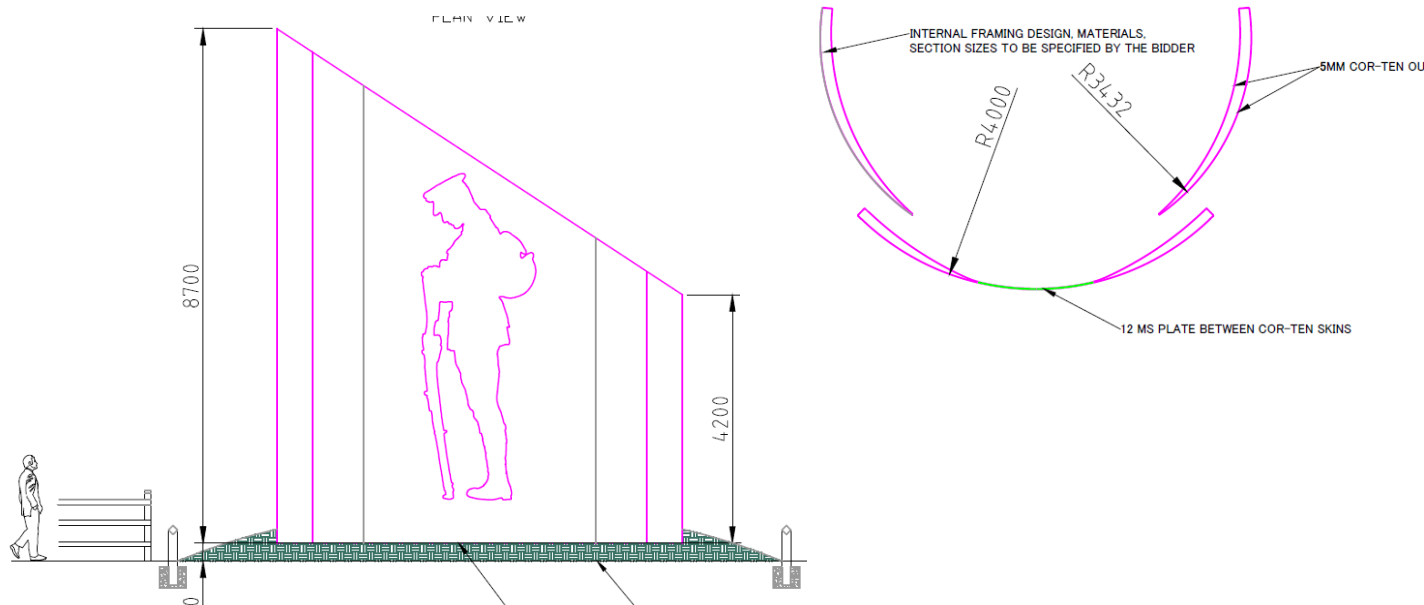


The design

The simple design has been inspired by local people. The steel 'sail' structure contains the dates of WW1, a poppy, the simple message to 'Remember' and the cut-out of a praying soldier. The soldier is nearly 20 feet high. On the reverse of the memorial are the names of over 600 men and women from the borough who lost their lives.

The memorial is set in a prominent location as a constant reminder to those passing by. Behind the Memorial is a Peace garden, an area which allows people to reflect on the tragic events of the War.

Linking the park, St.Catherine's Park (still under construction), to the memorial and peace garden is the WW1 Inglis Bridge. Access to the Memorial and around the Park is being designed for people who may have difficulty walking. A sensory garden is being planted within the Peace Garden.





WIDER IMPLICATIONS

In the preparation of this report, consideration has been given to the impact of its proposals in all the areas listed below, and the table shows any implications in respect of each of these. The risk assessment which has been carried out forms part of the background papers to the report.

<i>FINANCIAL</i>	The total estimated cost of the works for the Borough Memorial is £97,100. These costs will be met from the existing budget of £325,000 for the St.Catherine's Park.
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LEGAL	<p>It should be stated at the outset that this is a unique and exceptional project.</p> <p>Due to the additional works the value of this scheme became High Value procurement for the purposes of the Contract Procedure Rules.</p> <p>For the reasons alluded in the body of the report and set out in the emergency decision it was considered that there were genuinely exceptional circumstances that justified the waiver of the Contract Procedure Rules. It should be noted that a procurement exercise had been carried out in respect of the majority of the works – it was the additional works of £23,150 that necessitated the grant of a waiver.</p> <p>In accordance with our Constitution – and taking into account time constraints – it was considered necessary for an emergency decision to be made pursuant to Standing Order 38.</p>
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RISK	<p>The full risk assessment forms part of the background papers to this report. The main points for consideration are summarised here:-</p> <ol style="list-style-type: none"> 1. This is a unique project and a large scale Memorial. The risk of difficulties in the manufacturing of the Memorial is being closely monitored. 2. The launch is scheduled for 11th November 2015. There is a risk that any delay may result in the deadline being missed
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THE IMPACT ON EQUALITY	It is not considered that there are any adverse implications for equality issues arising from this report.
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OTHER (see below)	
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<i>Asset Management</i>	<i>Corporate Plans and Policies</i>	<i>Crime and Disorder</i>	<i>Efficiency Savings/Value for Money</i>
<i>Equality, Diversity and Community Cohesion</i>	<i>Freedom of Information/ Data Protection</i>	<i>Health and Safety</i>	<i>Health Inequalities</i>
<i>Human Rights Act 1998</i>	<i>Implementing Electronic Government</i>	<i>Staffing, Training and Development</i>	<i>Sustainability</i>

BACKGROUND DOCUMENTS

Risk Assessment
Emergency Decision Number 840, taken under Standing Order 38 of the Council Procedure Rules.