

<b>REPORT TO</b>	<b>DATE OF MEETING</b>
<b>Cabinet</b>	<b>10<sup>th</sup> June 2015</b>

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<b>SUBJECT</b>	<b>PORTFOLIO</b>	<b>AUTHOR</b>	<b>ITEM</b>
<b>Worden Park Main Entrance and Carpark</b>	<b>Neighbourhoods and Streetscene</b>	<b>Andrew Richardson</b>	<b>9</b>

## **SUMMARY AND LINK TO CORPORATE PRIORITIES**

This report requests approval to commit capital expenditure and accept the most economically advantageous tender for the proposed improvement works to the main entrance and carpark at Worden Park.

The proposals in the report link directly to all of the Council's corporate priorities but especially Clean, Green and Safe.

## **RECOMMENDATIONS**

That Cabinet agree:

1. That Tender 2 in Table 1 is accepted for the construction of the new main entrance and resurfacing of the main car park at Worden Park.
2. To grant authority under section 3.4 of the Financial Regulations to incur capital expenditure of up to £230,000 for the construction of the new main entrance and resurfacing of the main car park at Worden Park.

## **DETAILS AND REASONING**

### **a) Details of Proposed Works**

The existing main entrance at Worden Park is in need of improvement due to the high visitor numbers and volume of traffic putting increasing pressure on the entrance at peak times.

Consultation has been carried out through the Leyland My Neighbourhood Forum and advice taken from the Highway Authority, Lancashire County Council to assist in the development of the design proposals for the repositioning and reconstruction of the main entrance to the park off Worden Lane. The main car park is also in need of resurfacing and has been included in the proposed works.

The proposed new entrance will be repositioned approximately 16 metres further along Worden Lane to a position opposite Vicarsfield Road and the wall surrounding the entrance will be rebuilt and recessed to increase visibility along Worden Lane. The entrance also creates two new pedestrian entrances which will remove the current requirement for pedestrians to share the entrance with vehicles. The works are expected to commence during August and be completed by November 2015 in time for the Bonfire Night event.

## b) Tendering Process

Open tenders have been invited in line with the Council's Contract Procedure Rules via the Chest. The Chest is the regional e-procurement portal that enables tenders and quotations to be advertised, invited, received, completed and submitted electronically. In addition, as an openly advertised opportunity, tenders were also advertised on Contracts Finder, the national e-procurement portal.

The invitation to tender documentation included details of the evaluation criteria to be used to determine the most economically advantageous tender (MEAT). This was 70% cost and 30% quality, taking account of methodology, work programming, allocation of resources at each stage and examples of previous works.

Tender submissions received via the Chest/Contracts Finder have been evaluated in accordance with the MEAT evaluation criteria and are listed in Table 1. Tender 2 is the overall highest scoring compliant tender and is recommended for acceptance.

**Table 1 – Worden Park Works**

Tender / Firm	Cost £	Cost Score (70%)	Quality Score (30%)	Total Score (100%)	Suitability Questionnaire (Pass/Fail)	Notes
21	£ 169,771.54	63	28	91	Fail	Financial issues
<b>2</b>	<b>£ 162,724.44</b>	<b>66</b>	<b>24</b>	<b>90</b>	<b>Pass</b>	
16	£ 153,620.89	70	18	88		
7	£ 171,480.40	63	24	87		
22	£ 193,704.80	56	24	80		
1	£ 219,166.12	49	30	79		
12	£ 206,778.39	52	26	78		
15	£ 237,989.03	45	30	75		
8	£ 213,433.21	50	24	74		
6	£ 237,342.45	45	26	71		
14	£ 220,269.71	49	22	71		
9	£ 257,295.53	42	28	70		
10	£ 210,280.16	51	18	69		
19	£ 249,325.86	43	24	67		
3	£ 273,939.71	39	26	65		
17	£ 276,961.61	39	26	65		
13	£ 169,851.58	63	0	63		
20	£ 253,170.27	42	20	62		
11	£ 269,738.76	40	20	60		
18	£ 257,065.41	42	8	50		
5	£ 257,778.65	42	6	48		
4	-	0	0	0		No Tender Doc submitted

## WIDER IMPLICATIONS

In the preparation of this report, consideration has been given to the impact of its proposals in all the areas listed below, and the table shows any implications in respect of each of these.

<b>FINANCIAL</b>	<p>The approved capital programme for 2015/16 includes a capital budget allocation of £230,000 for the improvements to Worden Park main entrance and carpark.</p> <p>The budget for these works includes an element for contingencies, replacement feature gates, new signage and highway closure notice fees. Based on the tender proposed for acceptance it is anticipated that some savings should be achieved against this budget.</p> <p>The annual revenue costs associated with the above improvement scheme are included in the revenue budget for 2015/16 and the forecast estimates for future years.</p>
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<b>LEGAL</b>	<p>This procurement is in accordance with the Council's Contract Procedure Rules and Standing Orders.</p> <p>The successful tenderer will enter into a formal contract with the Council.</p>
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<b>RISK</b>	<p>The proposed improvement works will improve the car parking provision within Worden Park and address the issues experienced in the local neighbourhood in periods of high visitor numbers. Failure to carry out these works will lead to continuing access issues in the local neighbourhood.</p>
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<b>THE IMPACT ON EQUALITY</b>	<p>Equality issues have been fully considered and incorporated into the design proposals.</p>
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<b>OTHER (see below)</b>	<p><b>Crime and Disorder</b> Improving access and increasing the use of this carpark reduce nuisance parking by vehicles in the local neighbourhood.</p> <p><b>Health and Safety</b> The improvements will increase safety for pedestrians and vehicles accessing and exiting the park.</p>
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<i>Asset Management</i>	<i>Corporate Plans and Policies</i>	<i>Crime and Disorder</i>	<i>Efficiency Savings/Value for Money</i>
<i>Equality, Diversity and Community Cohesion</i>	<i>Freedom of Information/ Data Protection</i>	<i>Health and Safety</i>	<i>Health Inequalities</i>
<i>Human Rights Act 1998</i>	<i>Implementing Electronic Government</i>	<i>Staffing, Training and Development</i>	<i>Sustainability</i>

## BACKGROUND DOCUMENTS

Cabinet report February 2015 - Financial Strategy, Budget and Council Tax 2015/16