

REPORT TO	DATE OF MEETING
Cabinet	16 November 2011

Report template revised June 2008



SUBJECT	PORTFOLIO	AUTHOR	ITEM
Vehicle Replacement Programme	Neighbourhoods	Roger Ashcroft	8

SUMMARY AND LINK TO CORPORATE PRIORITIES

This report requests approval to incur capital expenditure and to accept the most economically advantageous tenders for the procurement of five vehicles.

The proposals in the report link directly to all of the Council's corporate priorities but especially Clean, Green and Safe.

RECOMMENDATIONS

That Cabinet agree:

1. To grant authority under section 3(3) of the Financial Regulations to incur capital expenditure of £125,000 for the purchase of 3 tipper vehicles and 2 low loader vehicles.
2. Award of Tender: That tender B in table 1 is accepted.
That tender C in table 2 is accepted.

DETAILS AND REASONING

Background

The Council's 2011/2012 capital programme includes the sum of £125,000 for the replacement of 3 tipper vehicles and 2 low loader vehicles.

Open tenders were invited in line with the Council's Contract Procedure Rules via the Chest. The Chest is the regional e-procurement portal that enables tenders and quotations to be advertised, invited, received, completed and submitted electronically.

To ensure best value bidders were requested to submit offers through The Procurement Partnership (TPP) discount structure. The TPP is a public sector procurement club which is free for members to join and generates substantial preferential support terms from vehicle manufacturers.

The invitation to tender documentation included details of the evaluation criteria which would be used to determine the most economically advantageous tender (MEAT). In both cases this was 70% cost and 30% quality, taking account of delivery, inclusive warranty and compliance with specification.

Details of Tenders Received and Recommendations for Acceptance

This section reports the results of the tendering exercise and recommends those tenders to be accepted.

Table 1 – 3 No. Tipper Vehicles

11 tender submissions were received via the chest. These have been evaluated as detailed below. Tender/Firm B is the overall highest scoring compliant tender based on the MEAT evaluation criteria and is recommended for acceptance.

Tender/Firm	Cost £	Cost Score (70%)	Quality Score (30%)	Total Score (100%)
A	28350	Non- Compliant. Does not meet required Spec.		
B	68205	70	30	100
C	68997	69.2	30	99.2
D	70545	67.7	30	97.7
E	72360	66.0	30	96
F	74571	64.0	30	94
G	75225	63.5	30	93.5
H	75661	63.1	30	93.1
I	75966	62.8	30	92.8
J	89676	53.2	30	83.2
K	113644	42.0	30	72

Table 2 – 2 No. Low Loader Vehicles

4 tender submissions were received via the chest. These have been evaluated as detailed below. Tender/Firm C is the overall highest scoring compliant tender based on the MEAT evaluation criteria and is recommended for acceptance.

Tender/Firm	Cost £	Cost Score (70%)	Quality Score (30%)	Total Score (100%)
A	22856	Non- Compliant. Does not meet required Spec		
B	38918	Non- Compliant. Does not meet required Spec		
C	48114	70	30	100
D	48338	69.67	30	99.67

WIDER IMPLICATIONS

In the preparation of this report, consideration has been given to the impact of its proposals in all the areas listed below, and the table shows any implications in respect of each of these.

FINANCIAL	<p>The approved capital programme for 2011/12 includes the capital budgets for the replacement of 3 tipper vehicles and 2 low loader vehicles with an estimated total cost of £125,000. The recommendations above will result in a total cost of £116,319 resulting in a capital purchase saving of £8,681 in the 2011/12 programme.</p> <p>The annual revenue costs associated with the above items are included in the revised estimates for 2011/12 and the forecast estimates for future years.</p>		
LEGAL	<p>The Council will be bound by the terms and conditions of any contractual documentation entered into with the suppliers of the vehicles and also any leasing agreements.</p>		
RISK	<p>The Council services that require the vehicles detailed in this report will suffer operational ineffectiveness should these items not be purchased.</p>		
OTHER (see below)	<p>Training and Development Operator training will be provided for the new vehicles.</p>		
<i>Asset Management</i>	<i>Corporate Plans and Policies</i>	<i>Crime and Disorder</i>	<i>Efficiency Savings/Value for Money</i>
<i>Equality, Diversity and Community Cohesion</i>	<i>Freedom of Information/ Data Protection</i>	<i>Health and Safety</i>	<i>Health Inequalities</i>
<i>Human Rights Act 1998</i>	<i>Implementing Electronic Government</i>	<i>Staffing, Training and Development</i>	<i>Sustainability</i>

BACKGROUND DOCUMENTS

Cabinet report February 2011 - Financial Strategy, Budget and Council Tax 2011/12