

<b>REPORT TO</b>	<b>DATE OF MEETING</b>
Cabinet	16 November 2011

Report template revised June 2008



<b>SUBJECT</b>	<b>PORTFOLIO</b>	<b>AUTHOR</b>	<b>ITEM</b>
Timetable of Meetings 2012/2013	Leader	Martin O'Loughlin	10

## SUMMARY AND LINK TO CORPORATE PRIORITIES

The report deals with the Timetable of Meetings for the ensuing municipal year.

The provision of an effective Timetable of Meetings underpins the delivery of all the council's corporate objectives.

## RECOMMENDATIONS

That the Timetable of Meetings as set out in the attached appendix be approved.

## DETAILS AND REASONING

It is necessary to set the Timetable of Meetings for the next municipal year. The proposed timetable is based substantially on last year's timetable

In respect of My Neighbourhoods, it is too early in the process to schedule this meetings and they will be slotted into the timetable in due course following further consultation.

The Leaders of each Group and, SMT and relevant team leaders have been consulted and where comments have been received these have been incorporated in the proposed timetable.

## WIDER IMPLICATIONS

In the preparation of this report, consideration has been given to the impact of its proposals in all the areas listed below, and the table shows any implications in respect of each of these. The risk assessment which has been carried out forms part of the background papers to the report.

<b>FINANCIAL</b>	None
<b>LEGAL</b>	None
<b>RISK</b>	The main risk associated with the contents of this report is the continued uncertainty if a Timetable is not agreed at this time
<b>OTHER (see below)</b>	

<i>Asset Management</i>	<i>Corporate Plans and Policies</i>	<i>Crime and Disorder</i>	<i>Efficiency Savings/Value for Money</i>
<i>Equality, Diversity and Community Cohesion</i>	<i>Freedom of Information/ Data Protection</i>	<i>Health and Safety</i>	<i>Health Inequalities</i>
<i>Human Rights Act 1998</i>	<i>Implementing Electronic Government</i>	<i>Staffing, Training and Development</i>	<i>Sustainability</i>

## **BACKGROUND DOCUMENTS**

Timetable for 2011/12