

REPORT TO	DATE OF MEETING
CABINET	07 September 2011

Report template revised June 2008



SUBJECT	PORTFOLIO	AUTHOR	ITEM
APPOINTMENT OF MEMBER WORKING GROUPS 2011/12	Leader	Martin O'Loughlin	10

SUMMARY AND LINK TO CORPORATE PRIORITIES

The report deals with the appointment of the Cabinet's Working Groups.

The provision of an effective democratic structure and process underpins the delivery of all the council's corporate objectives.

RECOMMENDATIONS

It is therefore proposed:

1. That the following Working Groups be disbanded for the reasons outlined in the report:

Leyland Working Group
 Local Development Framework Working Group
 Maximising the Opportunities of 2012 Working Group
 Community Engagement Task and Finish Group

2. That the Member Development Working Group be disbanded and that a member from the Conservative Group and the Labour Group be nominated to meet with the Head of Human Resources from time to time to take things forward.
3. That the Community Involvement Review be disbanded following its reports to Cabinet in September.

DETAILS

At the meeting held on 25 August 2010 Cabinet appointed the following Member Working Groups. Full details are shown on Appendix A

Member Development Working Group

Local Development Framework Working Group

Members will recall that this Working Group was reconstituted at the Council meeting on 25 May 2011

Leyland Working Group

Community Engagement Task and Finish Group

Maximising the Opportunities of 2012

Community Involvement Review

At its meeting on 15 June 2011 Cabinet appointed the Community Involvement Review Member working Group.

REASONING

Current Working Groups

Discussions have been ongoing on which of the various Groups should continue.

It is felt that the work of the Member Development Working Group would now be better served by more informal arrangements and it is suggested that this could be done by nominating a member from the Conservative Group and the Labour Group to meet with the Head of Human Resources from time to time to take things forward.

The work on the Local Development Framework Working Group has moved substantially since the Working Group was established and much of the consultation now involves all members. However in the event of further soundings being necessary, subject to the outcome of the discussions on the Community Involvement Review it would seem appropriate to use the new Chairs of the My Neighbourhood Areas for future consultation.

The Leyland Working Group is likely to be subsumed as part of the recommendations emerging from the Community Involvement Review.

The Community Engagement Task and Finish Group haven't met since it was constituted and its work has been superseded by the Community Involvement Review.

The Maximising the Opportunities of 2012 Group have met once in 2010 but its business is still current however in view of current circumstances it is now felt that any matters relating to this would be best dealt with informally with officers or if necessary direct to Cabinet.

The Community Involvement Review should see its work finish when it reports its findings to Cabinet in September.

WIDER IMPLICATIONS

In the preparation of this report, consideration has been given to the impact of its proposals in all the areas listed below, and the table shows any implications in respect of each of these. The risk assessment which has been carried out forms part of the background papers to the report.

FINANCIAL	None
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LEGAL	
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RISK	The full risk assessment forms part of the background papers to this report. The main points for consideration are summarised here:-
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OTHER (see below)	
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<i>Asset Management</i>	<i>Corporate Plans and Policies</i>	<i>Crime and Disorder</i>	<i>Efficiency Savings/Value for Money</i>
<i>Equality, Diversity and Community Cohesion</i>	<i>Freedom of Information/ Data Protection</i>	<i>Health and Safety</i>	<i>Health Inequalities</i>
<i>Human Rights Act 1998</i>	<i>Implementing Electronic Government</i>	<i>Staffing, Training and Development</i>	<i>Sustainability</i>

BACKGROUND DOCUMENTS

Risk Assessment

Member Development Working Group

Membership

Councillors Mrs Williams (chairman), M Tomlinson (vice-chairman), France, Hancock, Mrs Jenny R Hothersall, Jim R Hothersall and Sharratt.

Terms of Reference

1. To oversee member induction and training and development to ensure that it meets the needs of members, the Council and the public.
2. To develop and maintain an effective Member Development Plan, as appropriate;
3. To oversee the retention of the North West Members' Charter for Development, including any bids for a higher level of achievement;
4. To take an overview of the effectiveness of member training and development, including evaluation/learning;
5. To promote training and development generally, including within the political groups.
6. To report back to Cabinet as appropriate

Local Development Framework Working Group

Members will recall that this Working Group was reconstituted at the Council meeting on 25 May 2011

Membership

Councillor Stettner, Councillor Mrs Woollard, Councillor Walton, Councillor Evans, Councillor M Tomlinson, and Councillor Nelson

Chairman and Vice-Chairman: Cabinet Member and Lead Member for Strategic Planning and Housing.

Terms of Reference

1. To give detailed consideration to the matters for inclusion in the Local Development Framework, including the preparation of policies and proposals, prior to consideration by Planning Committee and Cabinet;
2. To feed the area opinions and views into the formulation of the Local Development Framework;
3. To develop and promote a comprehensive approach to transport provision and issues in South Ribble for consideration by Cabinet as appropriate;
4. To provide the area committee meetings with details of progress on the Local Development Framework and relevant issues arising.

Leyland Working Group

Membership

All members of West Leyland and Leyland East Area Committees.

Chairman: Councillor Michael A Green, and Vice Chairman: Mrs Williams.

Terms of Reference

To work with the Cabinet member for Regeneration and Planning and key partners to oversee the delivery of the Leyland Master Plan.

Community Engagement Task and Finish Group

Membership

Councillors Michael A Green (chairman), France (vice-chairman), Jim R Hothersall and P J Smith.

Terms of Reference

1. To complete any final phases of its review of community engagement and make recommendations, as appropriate;
2. As part of (1) above, to explore further the opportunities for closer working with partners, including local multi-agency action teams, greater empowerment of local communities and the role, function and profile of the community development capacity within the borough council and make recommendations as appropriate;
3. As part of (1) above, to review the council's approach to consultation and make recommendations as appropriate.

Maximising the Opportunities of 2012

Membership

The Leader of the Council and a representative from each of the six area committees.

Terms of Reference

To investigate and consider how the Council should maximise the opportunities of 2012, with Preston Guild, The Queen's Diamond Jubilee, the London Olympics and other events. The informal Member Working Group should make recommendations, including any financial and other implications, to full Council.

At its meeting on 15 June 2011 Cabinet appointed the Community Involvement Review Member working Group.

Community Involvement Review

Membership

Councillors Mrs Smith (Chairman), Mrs Ball, Foster, Michael Green, M Tomlinson and Yates

Terms of Reference

To agree the scope of the community involvement review - including footprint of activities, funding, approach, how it will be delivered.

To seek/assess the views of the Public and Members on how community involvement could be inclusive and focussed. (This to take account work already undertaken).

To see how the work of the Local Development Framework Working Group would support Community Involvement including the consideration of Neighbourhood Plans and funding.

To consider opportunities with partners to work effectively including Lancashire County Council, Parish and Town Councils, Police and other statutory agencies and Voluntary and Community groups.